



## AGENDA: REGULAR SESSION

WEDNESDAY, JULY 15, 2020

WASCO COUNTY BOARD OF COMMISSIONERS

<https://meet.google.com/joo-mudn-vpm?hs=122> OR 1-502-382-4610 PIN: 321 403 268#

**PUBLIC COMMENT:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

**DEPARTMENTS:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

In light of the current COVID-19 crisis, the Board will be meeting electronically. You can join the meeting at <https://meet.google.com/joo-mudn-vpm?hs=122> or call in to [1-502-382-4610](tel:1-502-382-4610) PIN: 321 403 268#

We appreciate your patience as we continue to try to serve the public during this time. Please use the chat function to submit real-time questions or comments. You can also submit comments/questions to the Board anytime on our webpage: [Your County, Your Voice](#)

9:00 a.m.	<b>CALL TO ORDER</b> Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. <b>Corrections or Additions to the Agenda</b> <u><a href="#">Discussion Items</a></u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u><a href="#">NCPHD COVID-19 Updates</a></u> ; <u><a href="#">Code Compliance Update</a></u> ; <u><a href="#">Wholly Uncollectible Taxes</a></u> ; <u><a href="#">APHIS Annual Wildlife Management Agreement</a></u> <u><a href="#">Consent Agenda</a></u> : <u><a href="#">Minutes: 6.24.2020 Special Session</a></u> ; <u><a href="#">7.1.2020 Regular Session</a></u> (Items of a routine nature: minutes, documents, items previously discussed.)
9:30 a.m.	<u><a href="#">Marine Patrol Agreement</a></u> – Lane Magill
9:40 a.m.	<u><a href="#">Employee Recognition Policy</a></u> – Arthur Smith/Kayla Nelson
9:50 a.m.	<u><a href="#">ORMAP Agreement</a></u> – Ivan Donahue
10:00 a.m.	<u><a href="#">Enterprise Zone Application</a></u> – Matthew Klebes
10:15 a.m.	<u><a href="#">Housing Grant IGA</a></u> – Dave Peters
10:30 a.m.	<u><a href="#">DEQ Corrective Plan</a></u> – Angie Brewer/David Skakel
10:40 a.m.	<u><a href="#">Executive Session Pursuant to 192.660(2)(h) Conferring with Legal Counsel</a></u>
	<b>COMMISSION CALL</b>
	<b>NEW/OLD BUSINESS</b>
	<b>ADJOURN</b>

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
JULY 15, 2020**

This meeting was held on Google Hangout Meet

or call in at [1-502-382-4610](tel:1-502-382-4610) PIN: 321 403 268#

**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

**Discussion Item – COVID-19 Updates**

Public Health Officer Dr. Mimi McDonell reported that Wasco County has had 120 cases, Sherman County has had 5 cases and Gilliam County has had 2 cases; this past week another resident of Wasco County passed away. There has been an increase in hospitalizations. Hood River is at 109 cases. Umatilla County, with approximately 3 times the population of Wasco County, has over 1,100 cases. North Central Public Health has added more staff and continues to pursue contact tracing and providing services as needed. Community partners are stepping up to provide assistance. Wasco County cherry harvest is winding down. Dr. McDonell thanked the orchardists and those who worked with them; they did a great job and had low numbers of positive cases in that sector.

Dr. McDonell said that they are shifting focus to schools. Conversations are ongoing and recommendations will likely change as they move through the process. She said that across the country there is a crunch for test kits and they are seeing slower turn-around times for test results – closer to 7 days rather than the 2-3 days they had been experiencing. We are still all working hard to mitigate the spread; the Governor has restricted indoor gatherings to no more than 10 as outbreaks have been associated with family gatherings. She commented that in terms of face coverings, we have done a tremendous job – she said she has seen people wearing them even in outdoor groups.

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North Central Public Health Interim Executive Director Shellie Campbell said they are working with Unified Command and transitioning some of that work to the newer employees while they focus on isolation and quarantine. Staff has been stretched thin and working 7 days a week. The Health Council and The Next Door are stepping up to help. They are also seeking assistance from MCMC and One Community Health. There is a meeting today to focus on how we can work together and provide training to cover 24/7. They are seeking volunteers to expand their Medical Reserve Corps. They are also working with schools on their plans which NCPHD will be reviewing upon completion.

Dr. McDonell stated that they are looking forward to determine what we may need down the Road. NCPHD Emergency Manager Tanya Wray runs the Medical Reserve Corps; we are looking at how we might utilize that group when vaccinations become available.

Chair Hege said that he does not know how the community can ever thank them enough for the work they are doing.

Commissioner Kramer asked if there are any criteria associated with being on the Governor's watch list. Dr. McDonell replied that she does not know as they have not received any direct communication on what it means. They want us to pay attention. She said that she spoke to a State epidemiologist today; now that harvest is mostly over, we can isolate numbers related to harvest and get a sense of what is happening in the general community. There have been some glitches in the State system, but they do monitor on the county level and we will get access to that information and will be able to use that data.

Vice-Chair Schwartz said that in regard to the watch list, the State is looking for input from us on the state of our community. The information gathered will help inform that. She said she has been asked to advocate for the cruise ships to come through on the Oregon side of the river. She said she has had some experience with illness on cruise ships but would like to hear from Public Health. Dr. McDonell responded that we will follow the State's guidelines. She said that she understands the hardship for that industry and those impacted when the ships are not running. We do not have a lot of extra capacity if someone comes here sick from somewhere else. Even if they come into contact with someone here and infect them and leave, that hinders our ability to contact trace. We do care about the impacts but do not have the capacity to take on more risk.

Vice-Chair Schwartz commented that when she worked in the health care system in Alaska she observed the impact to the local hospital when cruise ships dropped off ill passengers in the rural community. It is concerning to have a lack of testing supplies – that makes it even more important for citizens to follow the guidelines.

Chair Hege said he is on a weekly regional meeting with the Governor's office. In the last one, the watch list came up; all the counties in our region are on the list. The idea was just to raise awareness and instill caution in counties that are seeing upticks. They did not say what needs to be done but want to address it once they get a better idea of where to make changes. They do not want to close businesses arbitrarily. They are looking for our input; it is not a top down approach – they want to work with us.

Chair Hege asked the status of isolation/quarantine housing. Ms. Campbell said that they have a bank of 11 hotel rooms for the month and will extend for another month. Eleven rooms has been enough so far; it is very expensive and we will have to find a way to sustain that. She explained that there are strict guidelines; patients have to sign a contract. NCPHD has a good relationship with the hotel manager who is supportive.

Chair Hege asked how the County can help. Ms. Campbell replied that we will know better after today's meeting. Hopefully, by next week we will have a plan to relieve some of the Public Health staff. The County's support in messaging and leading by example is important. We may all have to look at financial support in the future depending on the state and federal support.

Commissioner Kramer mentioned correspondence about applications to FEMA for the housing piece and asked if anyone is working on that. Ms. Campbell said they are tracking costs for reimbursement down the road. There is funding for migrant worker housing; if there is another opportunity, we should look at that.

Chair Hege said that he shared the information with Unified Command for review.

Rodger Nichols asked who has the final decision-making authority for opening schools. Dr. McDonell said that she does not have a definitive answer; ODE probably has that authority but it may be on a district basis. The districts carry the liability for safety. This will be a big issue to work through.

Royd Brothersome said that the statement that people are obeying the guidelines

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is not true in Pine Hollow. That did not happen over the 4<sup>th</sup> of July and they are still coming up on the weekends. He asked if the citizens of Pine Hollow are on their own.

Dr. McDonnell said that she appreciates the concern; her comments were related to what she has observed in grocery stores. She said that the local Sheriff's Department is aware and are as responsive as they can be as far as education and support.

Sheriff Magill said that when it comes to face coverings, Unified Command has determined that the main focus is education. He said they are seeing a lot of the local community members wearing masks. He has observed that at public places in the southern part of the county such as the Wamic Store and Lucky's Tavern. The Sheriff's Office is trying to do all they can but they are not enforcing criminally. There have been good contacts with citizens and visitors. He said that there were roughly 8,000 people in Pine Hollow over the 4<sup>th</sup> of July weekend. All of the deputies have been trained for educating the public they interact with.

Mr. Brothersome said that the 10 people rule is not being followed at all. Sheriff Magill observed that the order did not come out until after the 4<sup>th</sup> of July. Chair Hege added that the face covering rule for outside is in those circumstances where you cannot remain socially distant. Mr. Brothersome said that he is looking at people right now who are not following the rule. He said that that they have only one store and people are coming in from out of the area.

Chair Hege thanked Mr. Brothersome for his comments.

Mr. Brothersome said that he brought up the fireworks issue last year; it was the same this year with large fireworks being shot. This was supposed to end. He said that they live in a heavily wooded area and nothing was done again.

Sheriff Magill said that for the fireworks issue it is about containment, not control. We do not have the resources to control that many people over the holiday weekend. Mr. Brothersome said that they have to do more like give tickets. It appears this will go on forever.

Chair Hege thanked Mr. Brothersome for his comments.

Forest Service Area Manager Lynn Burditt said that the Washington Governor has

paused on phases until July 28<sup>th</sup>. The Lyle spits have had more parking than ever; with the winds, the surfers are out and about. Lyle will be restricting parking. The Herman Creek trail heads will be closing for vegetation work. They are still working on the waterfall corridor reopening plan.

**Discussion Item – Code Compliance Update**

Code Compliance Officer Chris McNeel said the County has always placed a high priority on having code compliance violations being remedied through voluntary compliance from property owners. This traditionally has involved the code compliance officer developing productive relationships with property owners to work towards compliance. The code compliance ordinance allows a lot of flexibility for the code compliance officer to work out these situations with respondents. However, at times this has allowed some cases to remain open for years. Some of the reasons for this are that many respondents simply do not have the necessary resources to hire others to address the violations present on their properties. Many times the respondents are not physically capable of working quickly, by reason of age, or disability.

Mr. McNeel went on to say that Code Compliance is complaint driven; without a complaint there is no file. Files flag properties for potential owners. Some complainants are impatient with progress and want enforceable abatement. If property owners do not have resources to pay for the abatement, then a lien is placed on the property. Most times, violators fall into 3 categories:

1. Willful violators
2. People that need help
3. Those that just don't know the rules exist and need added education regarding the ordinance.

The education takes up a fair amount of time. It also takes time to build relationships with violators to be able to motivate them. Currently there are 58 active cases and 67 alert cases. 16 cases were closed in 2018, 20 cases were closed in 2019 and 9 in 2020. There are several current cases close to being closed.

Mr. McNeel stated that there are two current cases that are troublesome. A complainant in Tygh Valley is going to the media to say that the County is not doing its job. Another is a long standing problem property that has had a lot of work over the past 2 ½ years with a lot of items hauled away. They have been

collecting junk for a lifetime. The complainant wants to sell and believes the neighbor is devaluing their property. There are reasons the progress is slow and there is a working group. He said he would come back to the Board with what they think might help stream line the process. He hopes to get that moving again sooner rather than later.

Chair Hege asked if there is anything else we can do to make this go more quickly. Mr. McNeel responded that he has a hard time communicating with the owner who lives out of the county. There are some valid reasons it is moving slowly. He said he has gotten in touch with family members; one did some work and then stepped away. Another wants to help and is doing some work but has their own issues to deal with. A neighbor was storing demolition derby cars on the property and has now moved them into right of way areas. The family understands what needs to be done and he seems like he wants to move forward with it.

Vice-Chair Schwartz commented that the issue in Tygh Valley has been going on for a long time. She said she drove by and it is all still there. She asked where the majority of cases fall among the 3 groups. Mr. McNeel replied that he has not tried to place percentages on the cases. Generally, people just don't know. There are some that know and just do what they want and feel that the government cannot tell them what to do on their property – that is the smaller percentage of cases. A lot of the willful people tend to fall within the alert status files. Many of them are because they did not get a permit for a building. There are a lot of people who just do not have the wherewithal to handle the situation due to a disability or infirmity. As long as they are showing progress, we continue to work with them – that speaks to the 100% Love culture . . . build relationships and help them get it done. He said he understands the frustration of the complainants and that is why we have a working group.

Chair Hege asked if there are any more funds to do remediation work. Mr. McNeel responded that the DEQ grant closed a year ago. We have been able to still use those resources but most comes out of the Code Compliance line item – there is not a lot of money there.

#### Discussion Item – Wholly Uncollectible Taxes

County Assessor Jill Amery explained that the property in question burned in a mobile home park. The owner lives outside of the county. Recouping taxes is nearly impossible and so she is asking to write them off. This is an issue that we are trying to address across the state.

**{{{Vice-Chair Schwartz moved to approve Order 20-039 cancelling certain uncollectible personal property taxes. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**Agenda Item – Marine Patrol Agreement**

Sheriff Magill said that this is an updated Memorandum of Understanding from last year when Hood River supported our marine program as we did not have adequate staffing. This year, they are short on personnel and have asked for our help to patrol their waterways. This is the same MOU with the roles reversed.

Chair Hege commented that it is great to be able to return the favor. Sheriff Magill said that they helped us over the 4<sup>th</sup> of July. They loaned us jet skis; we had one on Pine Hollow for the entire weekend.

**{{{Vice-Chair Schwartz moved to approve the Intergovernmental Agreement between Wasco County and Hood River County for Marine Patrol Services. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**Agenda Item – Employee Recognition Policy**

Public Works Director Arthur Smith said that as part of the 2019 Wasco County Strategic Plan the team identified a need for an Employee Recognition Policy to provide a framework and guidance for recognition outside of the normal annual performance evaluation. Since last year, a lot of employees have worked on this. The team distributed an employee survey for program features. Using some model programs as a baseline, they made modifications based on employee feedback. The policy has been vetted through the Management Team and CIS. He concluded by saying that a lot of time and care was invested to produce this policy.

Finance Manager Kayla Nelson added that this is a general framework; there are still some steps to get it up and running.

Chair Hege thanked them for their work saying that this is an important component; a simple thank you can mean a lot. He commented that it is harder in a virtual environment.

**{{{Commissioner Kramer moved to approve the Wasco County Employee Recognition Policy. Vice-Chair Schwartz seconded the motion which passed**

**unanimously.}}}**

**Agenda Item – ORMAP Agreement**

Survey and Engineering Technician Ivan Donahue reported that this is another in a series of grants to remap tax lots. They have completed controls for Mosier, Rowena, 7-Mile, The Dalles, Tygh Valley, Pine Hollow, Wamic, Sportsman Park and Rock Creek. Dufur and Boyd were just completed as well as Friend and Sportsman's Paradise. The current grant will include controls for east of Tygh Valley and Maupin east to Buck Hollow. We have been approved for the amount requested. He reviewed the status map included in the Board Packet. He said that he is currently engaged in grant-supported training so that he can do the remapping of the lots using the survey controls we are collecting.

County Surveyor Bradley Cross said that it is great that Mr. Donahue is able to get the training as we lost that when Lane County stopped providing the service. Hopefully, by the end of the last year of the program, we can start that work not only for ORMAP but for our survey maps as well.

County Assessor Jill Amery commented that this a big lift for Mr. Donahue; they are doing a fantastic job and the results will be invaluable to the County.

**{{{Vice-Chair Schwartz moved to approve the Department of Revenue ORMAP Intergovernmental Agreement DOR-163-20. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**Agenda Item – Enterprise Zone Application/Agreement**

Administrative Services Director and Enterprise Zone Manager Matthew Klebes explained that we have received an application from World Wide Structures for and extended abatement under the joint enterprise zone program. The extension would give them 2 years on top of the standard agreement for a total of 5 years. Mr. Klebes reviewed the memo included in the Board Packet and explained that agreement is needed from all three enterprise zone sponsors – Wasco County, the Port of The Dalles and the City of The Dalles.

Doug Kirchofer with World Wide Structures said that he and Dr. Kyle House have a 20% interest in the company which is native American owned with a focus on disabled veterans. The housing system technology was patented in the 1970s and is making a comeback. The technology can be rapidly deployed, is permanent housing and has a low carbon footprint. In Arizona they built a large number of

homes that are not deteriorating. It was designed for tribal areas that are challenged by location. There are broader needs that this technology can serve and World Wide Structures is putting it back into play to meet those needs. The main supplier for materials is Hedrow out of The Dalles.

Vice-Chair Schwartz asked what the average cost for a home would be. Mr. Kirchofer replied that a 3 bedroom, 2 bath home would be approximately \$80 per foot. He said they can build school buildings over the summer if the foundation is laid in the spring.

Vice-Chair Schwartz asked about the 50 jobs predicted in the application. Mr. Kirchofer said that they will employ 35 people per shift and they hope to have 2 shifts. He said they should be closing on the property in 3 weeks and are working to engage a project manager.

**{{{Vice-Chair Schwartz moved to approve the Wasco County Joint Enterprise Zone Extended Abatement Agreement with Worldwide Structures Property Company. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Commissioner Kramer thanked Mr. Kirchofer and the team for bringing this new businesses and jobs to the community. Chair Hege added his thanks, saying that housing is s huge issue and this can help.

#### Agenda Item – Housing Grant IGA

Mid-Columbia Housing Authority Housing Resource Manager Dave Peters said that this grant will serve homes in the gorge area. In order to serve homes in Wasco County, the Board will have to enter into an intergovernmental sponsorship agreement. The City of The Dalles is the main applicant; there is no other requirement of the County.

Vice-Chair Schwartz asked how many homes will be helped. Mr. Peters replied that over \$400,000 will go to repairs. The number of homes will depend on the work that is done; but they estimate 30-35 homes. They have loaned out close to \$1.5 million for repairs since 2006. They will stretch the funds as far as they can; some will go out in loans and some in grants.

**{{{Commissioner Kramer moved to approve the Intergovernmental Agreement in Support of a Community Development Block Grant sponsoring**

**the Mid-Columbia Home Repair Program. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

**Agenda Item – DEQ Correction Plan**

Recycling Program Manager David Skakel explained that this is in response to a DEQ warning related to OAR 340 which stemmed from the Chinese policy instituted 2 ½ years ago to universally stop accepting most recyclables from most of the world. It has been difficult to find new markets for comingled recyclables; the market for glass and cardboard has not been disrupted. Many cities and counties had an exception to the rule of not landfilling those items but that exemption has expired. Wasco County continued to landfill those items for a variety of reasons and received a warning in April in which the DEQ asked for a plan to come into compliance. This is the final plan which has already been approved and signed by the City of The Dalles. We already have the surcharge in place for the Wasco County, City of The Dalles and Mosier. Essentially, the next go around for recycling, those comingled items will not be landfilled in Wasco County. All that is missing is a formalized plan to DEQ outlining what we shall do, which is what we have already done. Education on what will be accepted for recycling will be ongoing. This is consistent with programs across the state. The program elements are nothing new or additional to what the City and County had been doing 2 ½ years ago.

Vice-Chair Schwartz thanked Mr. Skakel for the excellent report. Commissioner Kramer thanked Mr. Skakel, Planning Director Angie Brewer, NCPHD Environmental Specialist Nicole Bailey and Waste Connections District Manager Jim Winterbottom for all their work on this. He noted that Waste Connections is subsidizing the recycling program and he wants to recognize that they are stepping up to the plate to move this effort forward.

Chair Hege asked for more specifics on what has changed. Mr. Skakel replied that they will not accept clam shells and some other plastics. They will only be accepting plastics that are 1s and 2s. There may be markets for other items but they would have to be collected separately and cleaned. Wax-coated paper will not be accepted. He said that Mr. Winterbottom checked at the recycling center today – there was a lot being sent in that is acceptable but has food residue. In addition people are sending in items like lampshades and garden hoses that are not accepted. We will need to educate the public on what is acceptable.

Chair Hege asked how people can find out more. Mr. Skakel replied that The

Dalles Disposal has flyers that are consistent with the plan. They can be found at the transfer stations and are handed to new customers and on request. It is also on our website. He added that they will be on the radio and include the information in a newsletter that will go out to all postal patrons.

**{{{Commissioner Kramer moved to approve the Revised Corrective Action Plan for the Wasco Watershed. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Public Comment

Chair Hege opened the floor to public comment. Kate Wilson thanked the County for all the hard work they do. She said that she is learning a lot.

Chair Hege thanked Ms. Wilson for her comment saying that people don't always thank our employees for the hard work they do.

Discussion Item – APHIS Agreement

Ms. Clark explained that this is an annual agreement for the USDA Animal and Plant Health Inspection Service to perform wildlife management in Wasco County. Although they request more funding, we have historically budgeted \$5,000 for the work; that is true this year as well.

Chair Hege asked if we have recently seen a report outlining their activities. Mr. Stone replied that he does not think we have seen a report from them for several years. Ms. Clark said that she would make that request.

**{{{Commissioner Kramer moved to approve the USDA APHIS Wildlife Services Cooperative Agreement #20-7341- 5129-RA for the provision of professional wildlife management in Wasco County. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Consent Agenda – Minutes: 6.24.2020 & 7.1.2020

**{{{Commissioner Kramer moved to approve the consent agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Executive Session – Pursuant to ORS 192.660(2)(h)

At 10:52 a.m. Chair Hege explained the process for the Executive Session and recessed the Regular Session; the Board and designated staff met in a separate virtual room.

The Regular Session resumed at 11:13 a.m.

County Counsel Kristen Campbell said that Hutchison et al have filed an action challenging the foreclosure statutes. This is on the path to becoming a class action suit. She asked for direction to join other counties in the state and for authorization to contribute up to \$10,000 to support that work.

**{{{Commissioner Kramer moved to approve up to \$10,000 for legal counsel to join other Oregon counties to defend ourselves in the suit challenging foreclosure processes. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Ms. Campbell went on to say that Purdue Pharma has filed bankruptcy. She asked for direction to file notice of claim on behalf of Wasco County. This is national opioid litigation.

Chair Hege asked if we have received documents outlining claim amounts. Ms. Campbell replied that there is a claim calculator; she is not familiar with what they are basing those calculations on. The claim for Wasco County would be between \$20 and \$30 million. Chair Hege asked how those funds can be used. Ms. Campbell replied that she does not know.

**{{{Vice-Chair Schwartz moved to direct County Counsel to submit a notice of claim in the Purdue Pharma bankruptcy. Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### Commission Call

Vice-Chair Schwartz stated that the Red Cross is looking for 10 Wasco County volunteers. She said that she has placed something on her Facebook page but would like to put it on the website to help them recruit.

Chair Hege suggested getting it to Lisa Gambee for posting.

Vice-Chair Schwartz reported that MCEDD held training for small businesses; they had 106 participants. MCEDD is helping them manage the new mandate and giving them talking points and tools. The effort was led by Nate Stice and Jessica Metta.

Chair Hege stated that Mid-Columbia Center for Living has been challenged over the last year; they will lose \$1.2 million this year and are burning a fair amount of reserves. It will continue to be a challenge. They have a budget in place and hope to increase revenue. He said that it is encouraging to see folks doing all they can to help with the virus. Over a thousand cases in Umatilla County is daunting and the attitudes on the weekly regional calls have changed as more cases bring home the reality of the situation and they begin to understand the risks. He said he is pretty proud of our citizens. The Governor has done some good things to help us.

Ms. Amery thanked the Board for keeping everyone informed – it relieves the fear and anxiety. She said she would like to see what we can do to help North Central Public Health. The Oregon Investment Board met yesterday and received grant funds. They can help small businesses that did not qualify for other funding streams.

Mr. Stone reminded everyone that he appreciates the needs of the Red Cross but we need to beef up our own local reserve corps.

Chair Hege closed the session at 11:28 a.m..

### Summary of Actions

#### MOTIONS

- **To approve Order 20-039 cancelling certain uncollectible personal property taxes.**
- **To approve the Intergovernmental Agreement between Wasco County and Hood River County for Marine Patrol Services.**
- **To approve the Wasco County Employee Recognition Policy.**
- **To approve the Department of Revenue ORMAPP Intergovernmental Agreement DOR-163-20.**
- **To approve the Wasco County Joint Enterprise Zone Extended Abatement Agreement with Worldwide Structures Property Company.**
- **To approve the Intergovernmental Agreement in Support of a Community Development Block Grant sponsoring the Mid-Columbia Home Repair Program.**
- **To approve the Revised Corrective Action Plan for the Wasco Watershed.**
- **To approve the USDA APHIS Wildlife Services Cooperative Agreement #20-7341- 5129-RA for the provision of professional wildlife**

**management in Wasco County.**

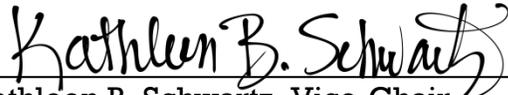
- **To approve the consent agenda: 6.24.2020 Special Session Minutes; 7.1.1010 Regular Session Minutes.**
- **To approve up to \$10,000 for legal counsel to join other Oregon counties to defend ourselves in the suit challenging foreclosure processes.**
- **To direct County Counsel to submit a notice of claim in the Purdue Pharma bankruptcy.**

Wasco County  
Board of Commissioners



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Scott C. Hege, Commission Chair



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Kathleen B. Schwartz, Vice-Chair



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Steven D. Kramer, County Commissioner



## DISCUSSION LIST

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[NCPHD COVID-19 UPDATES](#) – Mimi McDonnell/Shellie Campbell

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[CODE COMPLIANCE UPDATE](#) – Chris McNeel/Angie Brewer

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[WHOLLY UNCOLLECTIBLE TAXES](#) – Marci Beebe/Jill Amery

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[APHIS WILDLIFE MANAGEMENT AGREEMENT](#) – Kathy Clark

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## DISCUSSION ITEM

### NCPHD COVID-19 Updates

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## DISCUSSION ITEM

### Codes Compliance Update

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## DISCUSSION ITEM

### Wholly Uncollectible Taxes

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[STAFF MEMO](#)

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[ORS 311.790](#)

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[ORDER 20-039 CANCELLING WHOLLY UNCOLLECTIBLE TAXES](#)

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[ACCOUNT INFORMATION](#)

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[TAX COLLECTOR'S AFFIDAVIT](#)

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[COUNTY COUNSEL'S AFFIDAVIT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: CANCELLATION OF UNCOLLECTIBLE PERSONAL PROPERTY TAXES, ACCOUNT #71390**

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**TO: BOARD OF COUNTY COMMISSIONERS**

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**FROM: JILL AMERY, WASCO COUNTY TAX COLLECTOR**

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**DATE: 07/15/2020**

### **BACKGROUND INFORMATION:**

I am requesting the Wasco County Board of County Commissioners for an Order Cancelling Wholly Uncollectible Personal Property Taxes, pursuant to ORS 311.790.

The personal property manufactured structure was destroyed by fire in October 2015. Physical inspection in August 2016 confirmed destruction. We are requesting cancellation of tax due to the fact that the structure has been destroyed by fire.

Please find attached the Personal Property Manufactured Structure account that meets the necessary criterion.

## 2017 ORS 311.790<sup>1</sup>

### Cancellation of uncollectible property tax

- (1) If the tax collector and the district attorney for any county determine that taxes on personal property that are delinquent are for any reason wholly uncollectible, the tax collector and district attorney may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel such uncollectible personal property taxes. The order shall be entered in the journal of the county court.
- (2) If the tax collector determines that additional taxes on real property disqualified from special assessment under ORS 308A.703 (Additional taxes upon disqualification) are wholly uncollectible due to the property's exempt status, the tax collector may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel the uncollectible property taxes. The order shall be entered in the journal of the county court. [Formerly 311.710; 1993 c.6 §6; 2007 c.791 §1]

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<sup>1</sup> Legislative Counsel Committee, *CHAPTER 311—Collection of Property Taxes*, [https://www.oregonlegislature.gov/bills\\_laws/ors/ors311.html](https://www.oregonlegislature.gov/bills_laws/ors/ors311.html) (2017) (last accessed Mar. 30, 2018).



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE CANCELLATION OF CERTAIN UNCOLLECTIBLE PERSONAL PROPERTY TAXES

**ORDER #20-039**

NOW ON THIS DATE, the above-entitled matter having come on regularly to be heard upon the Motion of the Wasco County Attorney for an Order declaring certain taxes upon personal property to be now uncollectible and directing the Tax Collector to cancel said personal property taxes; it appearing to the Board from the Affidavits of Jill F. Amery, Tax Collector for Wasco County, and Kristen Campbell, Attorney for Wasco County, that the taxes in the complaint are wholly uncollectible.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jill F. Amery, Tax Collector for Wasco County, cancel the taxes listed in the motion on file in this matter, attached hereto, and by this reference incorporated herein, as uncollectible personal property taxes; it is further ordered that this Order be entered in the Journal of the Board of County Commissioners.

DATED this 15<sup>th</sup> day of July, 2020.

**APPROVED AS TO FORM:**

**WASCO COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner

**Wholly Uncollectible #71390 - Structure destroyed by fire on 10/30/2015; confirmed by physical inspection.**

<b>MTL:</b>	02N13 E29CA01500
<b>Situs:</b>	3817 W 10th #37 The Dalles, OR 97058
<b>Owner:</b>	DANCO Homes LLC PO Box 389 Clackamas, OR 97015

**Interest calculated through July 16, 2020.**

Year	Category	TCA/District	Charged	Minimum	Bal. Due	Due Date
2013	Property Tax Principal	99	58.98	58.98	58.98	11/15/2013
2013	Property Tax Interest	057OR_HOU	6.24	6.24	6.24	7/16/2020
2013	Property Tax Interest	99	61.34	61.34	61.34	7/16/2020
2013	Warrant Fees	99	92.00	92.00	92.00	3/20/2014
2013	OR Housing MDPCR	057OR_HOU	6.00	6.00	6.00	11/15/2013
2014	Property Tax Principal	99	61.93	61.93	61.93	11/15/2014
2014	Property Tax Interest	057OR_HOU	5.28	5.28	5.28	7/16/2020
2014	Property Tax Interest	99	54.50	54.50	54.50	7/16/2020
2014	Warrant Fees	99	92.00	92.00	92.00	6/16/2015
2014	OR Housing MDPCR	057OR_HOU	6.00	6.00	6.00	11/15/2014
2015	Property Tax Principal	99	63.93	63.93	63.93	11/15/2015
2015	Property Tax Interest	057OR_HOU	4.32	4.32	4.32	7/16/2020
2015	Property Tax Interest	99	46.03	46.03	46.03	7/16/2020
2015	Warrant Fees	99	92.00	92.00	92.00	6/16/2016
2015	OR Housing MDPCR	057OR_HOU	6.00	6.00	6.00	11/15/2015
			<b>\$ 656.55</b>	<b>\$ 656.55</b>	<b>\$ 656.55</b>	

Property Tax Principal	\$ 184.84
Ombudsman Fees	\$ 18.00
Property Tax Interest	\$ 161.87
Ombudsman Interest	\$ 15.84
Warrant Fees	\$ 276.00
<b>Grand Total</b>	<b>\$ 656.55</b>

IN THE COUNTY COMMISSION OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE CANCELLATION )  
OF CERTAIN UNCOLLECTIBLE PERSONAL ) A F F I D A V I T  
PROPERTY TAXES. )

STATE OF OREGON, )  
) ss.  
County of Wasco. )

I, JILL AMERY, being first duly sworn on oath depose and say: That I am the duly qualified and acting Tax Collector for the State of Oregon in and for the County of Wasco; That the attached list of personal property taxes was prepared in my office and under my direction; That I have examined said list and investigated the feasibility of collection of said taxes; That from my investigation I have determined that the attached list of taxes of personal property represents a list of uncollectible personal property taxes which are delinquent and are now wholly uncollectible by virtue of the fact that the personal property manufactured structure has been destroyed by fire; and That in my opinion said taxes are wholly uncollectible by virtue of these facts; and Further that I make this Affidavit in support of a Motion for an Order of this Court declaring the said taxes to be uncollectible and directing me as Tax Collector of this County to cancel said uncollectible personal property taxes.

DATED this \_\_\_\_\_ day of July, 2020.

\_\_\_\_\_  
Jill Amery  
Wasco County Tax Collector

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of July, 2020.

\_\_\_\_\_  
Notary Public for Oregon  
My Commission Expires: \_\_\_\_\_

IN THE COUNTY COURT OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE CANCELLATION )  
OF CERTAIN UNCOLLECTIBLE PERSONAL ) A F F I D A V I T  
PROPERTY TAXES. )

STATE OF OREGON, )  
 ) ss.  
County of Wasco. )

I, KRISTEN CAMPBELL, being first duly sworn on oath depose and say: That I am the, qualified and acting Legal Counsel for the State of Oregon in and for the County of Wasco; That based upon the Affidavit of Jill Amery, Tax Collector of said County, I have determined that the attached list of taxes of personal property represents a list of uncollectible personal property taxes which are delinquent and are now wholly uncollectible by virtue of the fact that the personal property manufactured structure was destroyed by fire; and That in my opinion said taxes are wholly uncollectible by virtue of these facts; and Further that I make this Affidavit in support of a written application under ORS 311.790 for an Order directing the Tax Collector to cancel such personal property taxes as uncollectible.

DATED this \_\_\_\_\_ day of July, 2020.

\_\_\_\_\_  
Kristen Campbell  
Wasco County Legal Counsel

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of July, 2020.

\_\_\_\_\_  
Notary Public for Oregon  
My Commission Expires:\_\_\_\_\_



## MOTION

**SUBJECT: Wholly Uncollectible Taxes**

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I move to approve Order 20-039 cancelling certain uncollectible personal property taxes.



## DISCUSSION ITEM

### Annual USDA Animal & Plant Health Inspection Service Agreement

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[STAFF MEMO](#)

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[20/21 APHIS AGREEMENT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: APHIS Work Plan**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: KATHY CLARK

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DATE: JULY 8, 2020

### **Background Information**

This is an annual agreement with USDA APHIS Wildlife Services for predator control in Wasco County. APHIS: Animal and Plant Health Inspection Service

**USDA APHIS WILDLIFE SERVICES  
WORK AND FINANCIAL PLAN**

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**COOPERATOR:** WASCO COUNTY  
**COOPERATIVE AGREEMENT NO.:** 20-7341-5129-RA  
**ACCOUNT WBS:** AP.RA.RX41.73.0144  
**AGREEMENT DATES:** July 1, 2020 – June 30, 2021  
**AGREEMENT AMOUNT:** \$5,000.00

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Pursuant to Cooperative Service Agreement No. 18-7341-5129-RA between Wasco County and the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), this Work and Financial Plan defines the objectives, plan of action, resources and budget for cooperative wildlife services program.

**OBJECTIVES/GOALS**

APHIS-WS objective is to provide professional wildlife management assistance to reduce or manage damage caused by coyotes, predatory animals, and other nuisance wildlife to protect property and human health and safety.

Specific goals are:

1. To provide direct assistance for Cooperator from wildlife conflicts or damage.
2. To provide assistance in the form of educational information.

**PLAN OF ACTION**

The objectives of the wildlife damage management program will be accomplished in the following manner:

1. APHIS-WS will provide technical assistance and or direct management at times and locations for where it is determined there is a need to resolve problems caused by wildlife. Lethal management efforts will be directed towards specific offending individuals or local populations. Method selection will be based on an evaluation of selectivity, humaneness, human safety, effectiveness, legality, and practicality.

Technical Assistance: APHIS-WS personnel may provide verbal or written advice, recommendations, information, demonstrations or training to use in managing wildlife damage problems. Generally, implementation of technical assistance recommendations is the responsibility of the resource/property owner.

Direct Management: Direct management is usually provided when the resource/property owner's efforts have proven ineffective and or technical assistance alone is inadequate. Direct management methods/techniques may include trap equipment, shooting, and other methods as mutually agreed upon.

2. APHIS-WS District Supervisor in LaGrande, Oregon will supervise this project (541) 963-7947. This project will be monitored by David E. Williams, State Director, Portland, Oregon (503) 326-2346.
3. APHIS-WS will invoice Cooperator monthly for actual costs incurred in providing service, not to exceed \$5,000.00, provided there are billable expenses posted at the time of billing for the month of service. In some cases, the work is done during the period of performance but expenses post outside of the agreement end date, resulting in a final invoice one month after the period of performance has ended.
4. In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by APHIS-WS are due and payable within 30 days of the invoice date. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

**PROCUREMENT**

Cooperator understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged or lost supplies/equipment. Any items remaining at the end of the agreement will remain in the possession of APHIS-WS.

**STIPULATIONS AND RESTRICTIONS:**

1. All operations shall have the joint concurrence of APHIS-WS and Cooperator and shall be under the direct supervision of APHIS-WS. APHIS-WS will conduct the program in accordance with its established operating policies and all applicable state and federal laws and regulations.
2. APHIS-WS will cooperate with the Oregon Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Oregon Department of Transportation, Oregon Fire marshal's Office, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
3. Wildlife Damage Management: A Work Initiation Document for Wildlife Damage Management (WS Form 12A), a Work Initiation Document for Wildlife Damage Management – Multiple Resource Owners (WS Form 12B) or a Work Initiation Document for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, administrator before any APHIS-WS work is conducted.

**COST ESTIMATE FOR SERVICES:**

Salary including possible overtime, benefits, vehicle, supplies and material costs charged at actual cost. The distribution of the budget for this work plan may vary as necessary to accomplish the purpose of this Agreement.

**AUTHORIZATION:**

Wasco County  
511 Washington St., Ste 302  
The Dalles, OR 97058

\_\_\_\_\_  
Representative, Wasco County

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

\_\_\_\_\_  
David Williams, State Director, Oregon

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date

## FINANCIAL PLAN

For the disbursement of funds from

Wasco County - Wasco County

to

USDA APHIS Wildlife Services

for

Predator Damage Management for Coyotes, Bears, etc.

from

7/1/2020

to

6/30/2021

Cost Element		Full Cost
Personnel Compensation	\$	1,771.64
Travel	\$	-
Vehicles	\$	563.84
Other Services	\$	1,205.88
Supplies and Materials	\$	-
Equipment	\$	391.00

Subtotal (Direct Charges)	\$		3,932.36
Pooled Job Costs	11.00%	\$	432.56
Indirect Costs	16.15%	\$	635.08
Aviation Flat Rate Collection		\$	-
Agreement Total	\$		5,000.00

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$5,000.00



## MOTION

**SUBJECT: APHIS Wildlife Services Work and Financial Plan**

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I move to approve USDA APHIS Wildlife Services Cooperative Agreement #20-7341-5129-RA for the provision of professional wildlife management in Wasco County.



## CONSENT AGENDA

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[MINUTES: 6.24.2020 SPECIAL SESSION](#)  
[7.1.2020 REGULAR SESSION](#)

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**WASCO COUNTY BOARD OF COMMISSIONERS  
SPECIAL SESSION**

**JUNE 24, 2020**

This meeting was held on Google Hangout Meet

Meeting ID: <https://meet.google.com/joo-mudn-vpm?hs=122>

or call in to [1-502-382-4610](tel:1-502-382-4610) PIN: 321 403 268#

**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

**Agenda Item – COVID-19 in Wasco County**

Chair Hege opened the session at 9:03 a.m.

Public Health Officer Dr. Mimi McDonell reported that Hood River County has had 89 cases of COVID-19, Wasco has had 56, Sherman County has had 1 and Gilliam County has had no cases. Washington State will be requiring face coverings in public starting June 26<sup>th</sup>. Hood River, along with 6 other Oregon counties, will be mandated as of today to wear face coverings in public when social distancing is not possible. Over the last two weeks, Wasco County has seen an increase in cases. Public Health is still doing contact tracing and trying to secure isolation and quarantine space for those who need it. She explained that contacting people who do not live here permanently is challenging. Public Health is trying to provide thoughtful, culturally specific information. A lot of people who come here to work are not familiar with our local organizations and are uneasy about being contacted by people they perceive as working for the government which creates additional challenges in trying to serve that population.

North Central Public Health Director Teri Thalsofer said that a lot of their work now is around isolation, quarantine, contact tracing and monitoring. They are also working with Oregon Health Authority regarding how enforcement of the Governor's orders will be managed. Currently OSHA is the handling enforcement but has become overwhelmed and has asked to push some of the work back to Public Health. North Central Public Health District has agreed to manage enforcement for those businesses licensed by Public Health – restaurants, pools and lodging. Grocery stores will fall to the Department of Agriculture for enforcement. Businesses not licensed by a government agency will be managed by OHA – right

now enforcement is a letter.

Ms. Thalhoffer went on to say that they already work closely with the businesses they license in educating them and building relationships. NCPHD will not be the “mask police.” She pointed out that for some it may seem as though the emergency is over but it is not; Public Health continues to work at the same levels as they have since this began in March. Right now, they are working on school reopening and will be responsible for reviewing their plans – those are huge documents. It is not clear whether they will be submitted by school or by district which will make a lot of difference in the number of plans to be reviewed. Guidance for schools is significant and will require an in-depth review; Public Health is not receiving funding for that work.

Dr. McDonnell referred to documents included in the packet around the county-specific mask/face covering guidance. It lists 7 counties that require businesses to mandate masks for employees and customers. The order allows counties to opt into the guidance. If a county makes that request, they can be added and have it mandated. Recent data (attached) from Germany and the National Academy of Sciences, as well as others, support the conclusion that wearing face coverings corresponds to the most effective means to prevent transmission of the virus. People have been working hard to promote the use of masks but those efforts have not resulted in a significant increase in compliance. Anecdotally, we have not seen even a 50% compliance rate. If we are to be realistic about reducing transmission and trying to mitigate the spread to those who will experience severe effects and to keep businesses open, her recommendation is that Wasco County opt into the mandated guidance. She said that she understands that hers is a public health perspective and there is controversy around that decision. She said that it is the recommendation of Public Health to opt into the guidance; there is data to back up that recommendation. Other states in the region are already doing this. She said she understands the difficult position this puts the Commissioners in; but based on the data of what has happened around the world – the places where masks are mandated, there has been a reduction in cases.

Vice-Chair Schwartz asked Public Health to address the issues heard at the recent Eastern Oregon Modernization Collaborative meeting with other Public Health Directors who have experienced major outbreaks. She said that one thing we hear is that the help being provided by OHA in the way of 600 contact tracers has not been that helpful for a variety of reasons. She asked that Dr. McDonnell also speak about what is happening in Yakima.

Ms. Thalhoffer said that the Collaborative started about 13 years ago; NCPHD is their fiscal agent. The Collaborative provides rural Public Health Districts more capacity to meet needs and builds relationships so we are not as isolated. One of the things they heard at a recent meeting is that the OHA contact tracers are not that helpful. She explained that there are 3 roles for COVID-19 case management – the investigator, the contact tracer and the monitor. The state is not helping with the

investigation or monitoring. While NCPHD staff is able to contact about 8 people in 90 minutes, the State tracers are considered to have a full case-load at 8 per day. She said that she looks to our partners in Union County – she has not heard from their Public Health Director for 2 weeks because they are so overwhelmed.

Chair Hege asked if they are providing that feedback to the State. Ms. Thalhofer replied that they are and she believes the State is listening; but they are in a difficult situation – this has become so politicized that it is made more difficult. That is happening nationally as well. OHA is working with us where they can and is stepping in to help with school preparations.

Dr. McDonell said that as of last Saturday, Yakima County has the same case count as the entire state of Oregon. The hospitalization rate is 8 times per capita as that of King County – the most populous county in Washington State. Last week, 26% percent of their tests had positive results. She said that from what she has read it is felt that most of the outbreaks are happening in areas where work is considered essential, where it is difficult to maintain distancing and where they do not have access to enough the personal protective equipment. It is devastating to them. They have had to transport patients to hospitals outside of their county. It is a cautionary tale for what can happen.

Ms. Thalhofer added that in Yakima County the equity issues are apparent – it is a poorer county with ethnic groups that traditionally have poorer outcomes. It is sad and stunning. You hear from the health-care workers that they had a handle on it but now are running out of capacity. It is devastating. She pointed out that we are not in a second wave . . . this is still the first wave of the virus.

Chair Hege asked if there is an understanding of how it is being transmitted there. Dr. McDonell replied that it is face to face transmission. That is why masks are so important. If there is a low prevalence in your community, it may not seem devastating; but when that begins to spike and you have group settings, it can be a dramatic shift with a significant acceleration of new cases.

Chair Hege asked if it is primarily work environments. Dr. McDonell responded that it appears that the majority seem to be centered around work places but she has not done enough research to be definite.

Ms. Thalhofer pointed out that the Union County outbreak is around church activity. People need that fellowship but we need to find a way to do that safely. Some of our local churches are saying that you do not have to wear masks in the sanctuary but there is no reason not to do so. There is very little you cannot do with a mask on. You can wear it all day – nurses do. It is uncomfortable in the beginning but better than being hospitalized or losing a loved one. We can do better than we are doing now.

Vice-Chair Schwartz said that it is important to recognize that we are on our own if we get more cases. That is a sobering thought. She said she thinks we would want to

do everything we can to keep our rate low so we are not in that situation.

Chair Hege asked how many we have in quarantine and what is the status of locating places for them to stay. Ms. Thalhoffer replied that we have a tenuous resolution. We have had no more than 3 at a time and have an agreement with a local hotel. Transportation is difficult but yesterday they worked with Chief Deputy Williams to adjust a Durango already equipped with Plexiglas for use as a transport vehicle. That will allow us to transport patients to quarantine. Wrap around services are needed for those individuals and NCPHD is working with providers as that is the role of the doctors. NCPHD has been working on this for 13-14 weeks; this is the most solid plan we have had and she is hopeful that it will be maintained. This is a long-term issue not related specifically to harvest.

Chair Hege noted that lots of other counties are facing this issue; the legislature may be considering a bill to address this. We don't want to have to force it.

Ms. Thalhoffer said that Public Health administrators have struggled with this and are not getting the assistance hoped for. It is already law and the hotels cannot refuse service based on a medical condition and we should not have to share medical information. We have tried to work with the local businesses with little success.

Chair Hege asked that in terms of the seasonal work force, is it too early to know what the results are in that population. Dr. McDonell replied that in general you can say that an increase in population size is likely to create an increase in cases but it is difficult to tease out how much of our increase is related to that and how much is related to the change in people's behavior over the last month or two. It is really too soon to say and it is likely a combination of factors. Orchardists are working hard with their employees to educate and keep everyone safe.

Chair Hege asked when it is appropriate to wear masks. Dr. McDonell replied that cloth masks prevent the spread of the virus to others. If you are not in close proximity, it is not necessary. If you are going to be in public, you need to wear a mask.

Chair Hege said that this issue will be on the next agenda. He asked if our governor will be making it a statewide mandate and what the simple differences would be between where we are now and where we would be with a mandate.

Dr. McDonell said it is hard to say whether or not the Governor will go to a statewide mandate. From the health officers' standpoint, that group wants it to go statewide. That is what we believe would be the most effective measure and would take that difficult decision off the local governments. The difference would be that it would be required. There would be no face-covering police and we understand that there are people who cannot wear masks. The difference between optional and mandated is that we make the health choice, the easy choice – people will make the choice to comply once – not every time they go out their front door.

Ms. Thalhofer said that she has not heard about a state mandate being considered. Public Health Districts around the state are asking for that. On the basis of our tobacco work, most people will follow the rule if you make the rule. She said that she believes it is the direction we should go.

Commissioner Kramer asked of the 7 Oregon counties under mandate, how many opted in voluntarily. Chair Hege said that he believes 1 of the 7 opted in. Ms. Thalhofer stated she believes that Union County opted in as it was paired with their ability to move into Phase 2.

Commissioner Kramer said he finds it odd to mandate some and not all. He thanked Dr. McDonell and Ms. Thalhofer for their very helpful reports.

Vice-Chair Schwartz said that she looks forward to seeing the studies. She said that she read that Union County went back to Phase 1 voluntarily. She said that it is important to our local economy and constituents that we do not get into that situation.

Chair Hege opened the floor to public questions.

Kate Wilson asked if there is any way to do population testing to gauge our infection rate – perhaps wastewater testing can help track where it is concentrated. She added that it would be helpful to have information on the website tracking the numbers as they increase rather than just reporting the current total number. She added that putting that same information on Facebook would reach more people.

Dr. McDonell agreed that it would be helpful and she would talk to staff about adding that feature. In terms of mass testing; there is nothing currently in the works as the focus is on containment and contact tracing. OHSU is conducting studies statewide and in all counties. She said that the wastewater idea is fascinating and she will reach out to partners to explore that further.

Ms. Thalhofer said that this would be her last report as she will retire before the next Board session. She announced that Shellie Campbell will be serving as the Interim Director and will be joining next week's session.

The Board thanked Ms. Thalhofer for her many years of service. Vice-Chair Schwartz noted that Ms. Thalhofer has always advocated for support for Public Health for just these circumstances. Ms. Thalhofer noted that her retirement was planned and noticed prior to the pandemic and is not a result of the pandemic. She will continue to help where she can.

Forest Service Area Manager Lynn Burditt said that the only change from last week is that Ainsworth opened this week. The group is working on new messaging with four stages: 1) The Gorge is closed 2) the Gorge is in transition 3) How to safely visit the Gorge 4) A fallback scenario.

Agenda Item – Policy Direction/CRGC Resolution

Planning Director Angie Brewer read the following into the record:

*Good morning Commissioners, thank you for having me back to continue the discussion regarding the proposed resolution to oppose the Gorge Commission's 2020 amendments that fail to protect and support the economic vitality of the Gorge, and proposed revisions to urban area boundary policies that are inconsistent with the Act and preclude future growth opportunities for the Gorge's urban areas.*

*I am having connectivity issues this morning, so I apologize for having to participate by phone. And - I don't typically like to read from a script, but this resolution has been heard and passed by the Port of the Dalles and the City of The Dalles – and to ensure you are provided the same context and information, I plan to read talking points prepared for this resolution by the collaborative effort of the county, port and city.*

- *The Columbia River Gorge Commission (CRGC) has released 500+ pages of redline revisions to the Management Plan. The proposed policy changes are wide-sweeping and significant.*
- *The CRGC has been discussing policy changes and concepts over the past two years but this is the first time the public has seen this version of the proposed redline revisions to the Management Plan.*
- *There are policy changes in almost every chapter of the plan, a whole new Climate Change chapter, and complete rewrites of several plan sections, including the section governing urban area boundary revisions.*
- *The proposed revisions were released to the public on June 1, 2020 and formal public comments are due on June 30, 2020. Staff will present a summary of the public comments to the Commission on July 21, 2020 and the Commission will deliberate and provide staff feedback. The final, revised Management Plan will be presented to Commission for approval at the August 2020 meeting.*
- *A 30-day formal public comment on 500+ pages of new redline language is inadequate time for meaningful public review and participation, particularly considering the breadth of the policy changes and the permanent impacts of such changes on our Gorge communities. It seems unrealistic, or at best, unauthentic, that staff could review and compile 1000+ comments within 21 days and be ready to meaningfully engage the Commission during a one-day Commission hearing on July 21, 2020. The proposed schedule is simply a pretense for meaningful participation but in reality, is a contrived public process.*
- *Multiple stakeholders have expressed concerns about the CRGC's approach to Plan revisions, in particular issues with version control of proposed language, the treatment of public comments and stakeholder input in its process, and what appears to be emailing and communication outside of the public purview. For*

*example, there was concerns in April about the version of the Economic Development chapter – it did not reflect the language that was previously discussed by the stakeholders group during December 2019 – in fact, it presented an entirely different version. In the 500+ pages out for public comment now, the new chapter, Climate Change, is not even identified as new language – it is shown as existing language. Public transparency in policy making is lacking.*

- *With respect to the substantive policy changes, there are many shifts in policy that reflect the Commission’s no growth policy. The revisions are not consistent with the Act in that the proposed changes ignore the second, but equal purpose of the Act – “to protect and support the economy of the Columbia River Gorge area by encouraging growth to occur in existing urban areas and by allowing future economic development in a manner consistent” with the first purpose of the Act.*
  - *Changes to the land use designations eliminate a rural property owners rights to use for certain purposes and restrict currently allowed uses – e.g., bed and breakfasts, agritourism activities, and commercial events tied to agricultural operations. These changes are contrary to Oregon law and take away current rights. Many stakeholders have expressed opposition to these changes.*
  - *Changes to the urban boundary area revision language effectively prohibits any change in urban area boundary revisions except for the smallest of changes. 20 acres or 1 percent – whichever is less, one time change. There is collective concern about this absolute approach. It is not consistent with the stated purpose of the Act which expressly gives urban communities the ability to grow.*
  - *Urban communities will be unable to accommodate future growth or provide for new employment or industrial lands – worker housing will remain a shortage.*
  - *There is a new Climate Change chapter and many other changes to how the Commission will manage for SNCRs in General Management Areas that will impact rural landowners.*
- *The proposed changes to the urban area boundary revisions policies defer policy making to “case by case” decision making. The CRGC needs to make the policy choices now, during the Plan revision process and demonstrate that those policy choices are consistent with the Act. It cannot defer this choice because it cannot agree on what policy to adopt.*

She said that staff is concerned about the process and short timeline. Any changes that are approved by the Gorge Commission will eventually be federal law and we will be required to implement those laws. This is the time – the only time – to get our comments on the record.

Commissioner Kramer thanked Ms. Brewer for her report. He noted that there has

WASCO COUNTY BOARD OF COMMISSIONERS  
SPECIAL SESSION  
JUNE 24, 2020  
PAGE 8

been a lot of work and many hours put into this.

Chair Hege opened the floor to public comment.

Sheila Dooley read the following into the record:

*Since the adoption of the Management Plan in 1991 (which was 29 years ago), no need to expand the urban growth boundary has been shown.*

*In 2018 The Dalles did a buildable land inventory and determined there were 480 acres of buildable land with an estimated 232 acres needed in the next 20 years for housing (less than half).*

*For example in The Dalles there is a surplus of buildable land: There are empty buildings and buildable lots both downtown and on the west end of town.*

*Nonindustrial uses have been allowed in the port area over the years which may have contributed to empty space elsewhere. (example of this: offices)*

*At some point if Google decides to relocate the result will be empty space in the industrial area. (You don't know what the future holds.)*

*If the economy takes a downturn, there will be even less growth and demand for buildable land in the foreseeable future.*

*Higher density in the urban area would be a better solution vs. expansion of UG boundary.*

*To prevent urban sprawl into the Scenic Area any urban boundary revisions need to be truly minor in scale. The plan is supposed to be reviewed every 10 years (so whatever the Gorge Commission decides now will be reviewed again later).*

*Once you expand the UG boundary you can't go back and contract it later if you decide it was a bad idea.*

*Thank you for this opportunity to comment.*

Kathleen Cantrell said that it is not clear to her in the resolution that there are actual protections for private property owners in the scenic area. She said that she has read an extensive portion of the Gorge Commission plan and there are 7 areas where it addresses that but there is nothing in the resolution. She said that there are real concerns such as the additional feet added as buffer to creeks that will significantly impact the private property owners.

Ms. Brewer replied that the resolution represents the County, City of The Dalles and Port of The Dalles and so its focus is narrowed to their common interest. The County is working on comments that will be submitted to address the other issues.

Mr. Nichols stated that he has been working on this for 11 years as the County's representative on the Gorge Commission Board. He said that in all that time, they

have been looking at trying to make a clear path for the original act which says that the cities will be expected to grow. There has been a faction that is trying to lock us in for the future of the universe to prohibit any growth. Doing that will increase our carbon footprint as people will not be able to afford to live here and will have to commute to work. He said he appreciates the work the County is doing.

Kate Wilson stated that she is torn and needs to learn more. She said that some of her concerns are industry taking up the entire river at the cost of residential interests and looking at a balance so that it is not being sold to the highest bidder. All too often, our beauty is given away. She said that she would encourage planners to look at using the existing space first but we do want to grow. The Gorge Commission needs to go back to the drawing board.

Marolyn Wilkes said that she would encourage creative development within existing boundaries. Europe does this and we can as well. We can have a healthy economy within our boundaries.

Vice-Chair Schwartz said she wants to bring us back to the resolution itself. She said that as she listens to the comments, the decision is at the Gorge Commission level. She said she has had more time to read the draft and talk to citizens. She stated that she doesn't disagree that several of the proposed changes are unfair, unrealistic and arbitrary. She said that there are enough that it causes her serious pause and concern. She hopes that the Gorge Commission will go back to the drawing board to look at better solutions. Elaine Albrich has some interesting suggestions that are more doable. She said she doesn't think that the authors of the act envisioned that we would never grow. She stated that she agrees with some of the policies that would enforce the protection of the cultural and natural resources and that we also want to preserve that for our future. She thanked everyone for their comments and discussion.

Commissioner Kramer said our partners have passed this resolution and this Board unanimously agreed to fund this work – it was a good use of taxpayer money.

Chair Hege stated that anyone who knows him knows that economic development is his passion – it is the opportunity for constituents to have jobs and opportunities for themselves, kids and grandkids. He said he has been doing this work since 1991, starting on a committee for the original management plan. Everybody did not agree but at that time there was no one saying 20 acres or 1% would be the limit for growth. We wanted to protect the Gorge. He said he does not like the idea that others think they know what is best for us and they are going to tell us how to live. Ms. Brewer is a Planning Director - smartest planner out there - and spent years on the Gorge Commission. She holds our feet to the fire; she understands the scenic area and protects it. What we are really talking about is opportunity for our citizens. Just because we have that option, doesn't mean that it will ever happen. The Dalles UGB was set prior to the scenic act - in the early 80s - and has not changed at all since that time. The idea that people are giving us a token 20 acres – it is offensive

that they do not trust us to grow our area responsibly. We need a pathway to growth. He said he doesn't disagree that we can use our existing spaces, but he doesn't want to so severely restrict opportunity. It is stunning that they would limit it to 20 acres. People living outside the gorge want to limit our opportunities and do not trust us to be good stewards.

**{{{Commissioner Kramer moved to approve Resolution 20-008 opposing Proposed Revisions to the Columbia River Gorge Management Plan Policies for Urban Area Boundary Revisions. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Chair Hege adjourned the meeting at 10:38 p.m.

Summary of Actions

**MOTIONS**

- **To approve Resolution 20-008 opposing Proposed Revisions to the Columbia River Gorge Management Plan Policies for Urban Area Boundary Revisions.**

Wasco County  
Board of Commissioners

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Scott C. Hege, Board Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION**

**JULY 1, 2020**

This meeting was held on Google Hangout Meet

Meeting ID: <https://meet.google.com/joo-mudn-vpm?hs=122>

or call in at [1-502-382-4610](tel:1-502-382-4610) PIN: 321 403 268#

**PRESENT:** Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

**STAFF:** Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

Changes to the agenda: Removal of the Governor's Guidelines for Face Coverings; addition of Fair Grounds Tour/Work Session to the Discussion List.

Chair Hege opened the floor for public comment – there was none.

**Discussion Item – COVID-19 Updates**

Public Health Officer Dr. Mimi McDonell reported that Hood River County has seen 88 cases, Wasco County is at 69 – up from 42 two weeks ago – Sherman County has had one case and Gilliam County no cases. Umatilla County, with a population about 3 times that of Wasco County, has had 492 cases, many of which are related to congregate work settings. The US has seen 129,000 deaths due to COVID-19.

Dr. McDonell went on to say that the biggest news in our region is the mandating of face coverings throughout the state of Oregon. Employees and patrons alike are required to wear face coverings in enclosed spaces or outdoors when physical distancing is not possible. There are exceptions and NCPHD is trying to get accurate information out to the public. This is about protecting one another as well as ourselves. This is challenging for everyone; we need to have some grace and keep our tempers under control.

Vice-Chair Schwartz asked how the increase in cases impacts our capacity to contact trace. She also asked how we are doing with the cases we have not been

able to trace. Dr. McDonell replied that they do keep track of the data for cases with and without a known source. In the State of Oregon, the rolling rate of cases without known sources is higher than it has ever been. That indicates community spread. We are also seeing increased hospitalization. The increase in numbers is not entirely due to the increase in testing.

Vice-Chair Schwartz said that some say that if you have identified 69 cases in Wasco County, the actual number of cases is a multiple of 10; she asked if that is accurate. Dr. McDonell responded by saying that it is a generalization. There has been a lot of testing. The rule of thumb is that if testing reaches more than a 5% positive rate, there is a significant miss on cases. That being said, there are definitely more cases out there than have been identified through testing.

Vice-Chair Schwartz noted that the Governor's mandate for face coverings goes into effect today; businesses will need signage. She asked if tools are being distributed. Dr. McDonell replied that there is significant signage available on the state website. MCEDD and Regional Solutions will be hosting a webinar tomorrow that will help businesses comply. She said that most people will follow the rules. In terms of compliance for those not wearing masks, there will be no tickets; no face-covering police. For businesses, authority exists to levy fines. It is really more about education and fines would be a last resort. She added that there has been significant work with the seasonal work force and they will be updated as well so that they understand the requirements. The Orchardists have been proactive and supportive of the educational efforts.

Vice-Chair Schwartz observed that it is important to recognize that some of us have been immersed in the pandemic response but the general public is not; it will take some time to educate the public.

Chair Hege asked if we are still tracking on the low end. Dr. McDonell replied affirmatively. Ms. Clark reported that the current percent of positive results from testing is 3.2%.

Chair Hege asked how this will impact businesses. He said that it is not clear who has to wear and when. Dr. McDonell reviewed the Governor's guidance (attached) saying that if you are in a small office and cannot maintain social distance, you would be wearing a mask all the time. If the room is larger and you can be separated, it is okay to be without unless you are going to come within 6 feet. She added, that air in a room is recirculated – best practice would be to wear a mask if you are going to be sharing space. She said that people should also be mindful of protecting higher risk populations. If you are out walking alone, you do not need a

mask; but if you are walking in a group or a parade, you do.

A citizen asked if Governor Brown lifts the mandate, would Wasco County consider reissuing on a county level. Dr. McDonell said that she doesn't expect that to happen in the immediate future but that if there is not state leadership, we would look at what makes sense for our local area. She commented that she has no doubt that our commissioners would consider Public Health's recommendation.

Chair Hege said that staff called businesses in Hood River County for feedback as they were under mandate last week. The information gathered indicated that there were substantial increases in compliance following the mandate – we hope to see that here as well.

Chair Hege thanked Dr. McDonell for all the work being done.

Forest Service Area Manager Lynn Burditt reported that not much has changed since last week. They will be monitoring activity over the upcoming holiday weekend – that will be a real test of the protocols that have been put in place. The group continues to message to the public. Hood River is having issues with garbage at Waterfront Park – even with extra receptacles and increased servicing, they are struggling to keep up. The group continues to strategize for the Historic Columbia River Highway recreation areas and Multnomah Lodge.

Ms. Burditt went on to say that fire danger is increasing and agencies are implementing restrictions; a press release will go out today or tomorrow. There was a fire in Rowena over the weekend; fortunately, there was air support in the area or it would have been more difficult to contain. There was a multi-agency response. She stated that there will be an after-action review that will help them understand what will be different about firefighting during the pandemic.

#### Discussion Item – Staff Retirement

Chair Hege noted that we have a celebrity with us today – Linda Perkins, who has been with the County for 23 years, is retiring. County Assessor and Tax Collector Jill Amery said that her staff gathered for an outdoor meeting with social distancing to present Ms. Perkins with a certificate of appreciation and to wish her well. She will be missed. ]

Ms. Perkins thanked the County for all the years. She said she has enjoyed so many people. The County is wonderful and the customers are a joy to work with. She said she has no particular plans for retirement but is looking forward to the new adventure.

The Commissioner each expressed their thanks for Ms. Perkins' service and wished her well in retirement.

**Agenda Item – Emergency Declaration Extension**

Mr. Stone said that the Governor has extended the State declaration for another 60 days; this keeps us on that same path through October 21, 2020. We will evaluate then for continuation.

Chair Hege said that on the AOC calls with staff from the State, the Director of Emergency Operations has indicated that it is not necessary for counties to have a declaration parallel to the State declaration. He asked if we need this. Mr. Stone replied that we probably do not but he is erring on the side of caution – we do not want to run up against a grant administrator that is looking for a county order and we do not have it. In addition, the County declaration gives the Board of Commissioners a little different authority and flexibility for the response.

County Counsel Kristen Campbell concurred; the County declaration builds in flexibility and timeliness. There is still some uncertainty as we move through the pandemic; this is the mechanism that will allow the Board to move quickly. This will also support federal funding opportunities; it is a good insurance policy.

**{{{Commissioner Kramer moved to approve Order 20-040 Extending Order and Resolution 20-003 Declaring an Emergency and Declaring Emergency Measures. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Agenda Item – Youth Services Supervisor**

Youth Services Director Molly Rogers reviewed the memo included in the Board Packet saying that her department had a staff member of 30 years retire in May. That left an opening and an opportunity to assess the needs of the department. Youth Services staff determined that there is a need to have a supervisor as part of succession planning. She reported that she has been working on this with Mr. Stone and Ms. Biechler and has their support.

Commissioner Kramer commented that succession planning and forward thinking is a good way to approach staffing to ensure that our youth continue to be served. Mr. Stone agreed saying that he supports this; this is one of the last departments where we do not have a formal second in command. This makes sense for succession planning.

**\*\*\*The Board was in consensus to support creation of the Youth Services Supervisor position.\*\*\***

Discussion Item – OR/WA Drought Declaration

Chair Hege explained that when the USDA declared the drought emergency in Washington State, contiguous counties fell under that declaration, including Wasco County. Commissioner Kramer said that with the federal piece, we are lumped into a region which makes sense as we share partners, an airport and other resources. This is very good for our county.

Discussion Item – Finance Report

Finance Director Mike Middleton reviewed the report included in the Board Packet.

Commissioner Kramer noted that there is a problem with the PILT as there was an error at the state level – they had budgeted \$400,000 rather than the \$87,000 that it should have been. They recorded incorrect numbers which skewed the distribution. We got more than we should have so they are adjusting this year. Mr. Middleton replied that he always budgets that particular item conservatively at the county – this year he only budgeted \$30,000 and for FY21 he budgeted \$50,000. The State's error will not cause a shortfall in our budget revenue.

Consent Agenda: Reappointment, 6.10.2020 Special Session Minutes;  
6.17.2020 Regular Session Minutes

Ms. Clark said that on page 14 of the 6.17.2020 Minutes she misattributed a comment to Sheila Dooley that should have been attributed to Phil Swaim. She asked that they approve the minutes with that change.

**{{{Commissioner Kramer moved to approve the Consent Agenda with corrections to the 6.17.2020 Minutes. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Agenda Item – Enterprise Zone Agreement

Administrative Services Director Matthew Klebes reviewed the memo included in the Board Packet.

Chair Hege commented that this is quite complex and can be confusing to follow. He said that at the time, based on the discussion, we tried to make it clear, but it is still very complicated.

Vice-Chair Schwartz thanked Mr. Klebes for helping to educate her on this issue. She observed that at last week's special legislative session, a bill passed that extended the deadlines for Enterprise Zones. She asked how that would impact us. Mr. Klebes responded that our current applicants have already turned in their reports so there will be no impact.

Vice-Chair Schwartz asked how many Enterprise Zone agreements we have. Mr. Klebes that a few have recently concluded and we have only 3 or 4 active agreements.

Chair Hege asked if we have any applications pending. Mr. Klebes responded that he has a pre-application meeting scheduled this afternoon for our newly re-designated zone. If they are interested in an extended abatement, it will come before the Board.

Chair Hege asked if the required reporting is available to the public. Mr. Klebes replied that some of the information may be confidential. The payments for the agreement today are in the exhibit. Ms. Amery said that reports are required and submitted from Assessment and Tax to the Department of Revenue annually. Information is available on their transparency website.

Commissioner Kramer asked if this agreement will guarantee that the project is at a close. Mr. Stone replied that short of the other warehouse, this should officially close the Taylor Lake project.

Chair Hege said that he knows people have worked very hard on this – it is appreciated.

**{{Vice-Chair Schwartz moved to approve the July 1, 2020, Second Letter Agreement for the 2015 Enterprise Zone Tax Abatement Agreement with Design LLC. Commissioner Kramer seconded the motion which passed unanimously.}}**

Chair Hege opened the floor to Public Comment. Kate Wilson thanked the Board for their work.

<b>Discussion Item – Fair Grounds Tour/Work Session</b>
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Mr. Stone said that we have not been able to do our regional meetings. This would give us an opportunity to meet for a site inspection and to have a socially distant work session. We are constrained in our ability to do this in the courthouse; this would get us out into south county. Theoretically, a lot of people could safely

attend.

Commissioner Kramer said he thinks it is a great idea.

Vice-Chair Schwartz said it sounds good; she will not be able to attend in person until the second session in August.

**\*\*\*The Board was in consensus to hold a work session at Hunt Park as part of the August 19<sup>th</sup> Regular Session.\*\*\***

Chair Hege asked Mr. Stone and Ms. Clark to work out the details for the meeting.

#### Commission Call

Commissioner Kramer reported that MCEDD and Mt. Hood Economic Alliance are working to help loan clients. They have received more resources to help more businesses that did not get help in the first or second round.

Chair Hege said that yesterday, the Governor held a meeting with all 36 county Chairs/Judges. There was not a lot of information that had not been included in the press conference but it was an opportunity for county representation to ask questions and make comments.

Chair Hege went on to say that today there will be a call with the head of the State's Natural Resources Department; this is the result of a letter sent to DLCD regarding the urban growth boundary issue with the Gorge Commission. DLCD sent extensive comment last night with a lot of information from the State's standpoint. We have been working to get the State more involved. We also sent in comments last night.

Chair Hege said that the first weekly regional call with the Governor's staff will be today and he will be on that call. If there is something that one of the other commissioners would like brought forward at that call, please contact him.

Vice-Chair Schwartz asked if the call will be COVID -related or general issues. Chair Hege replied that it is general issues but because COVID is looming large for all of us, it will certainly be discussed. He said that this could be a long-term project and it would be beneficial to have more communication with the Governor's office.

Vice-Chair Schwartz expressed her appreciation for the Governor's face-covering mandate; we were hoping for that.

Chair Hege said that it was unfortunate but there was a lot of animosity during yesterday's call toward that mandate. We have heard some of those same sentiments in our county. No one wanted to mandate it, but it may be the best thing for our community. This is similar to seatbelts; people resisted, but it became commonplace and saves lives.

Ms. Clark asked if there will be a special session next week. Vice-Chair Schwartz said she thinks the special sessions are incredibly helpful, especially as we see numbers rise. Commissioner Kramer agreed – it is an important platform.

Chair Hege agreed saying that he would like the special sessions to be limited to COVID-19 as much as possible. He said he will be interested to hear about mask compliance next week.

Mr. Stone said that Unified Command is in a bit of a maintenance mode as we watch the numbers. The focus this week is the Fourth of July Weekend. We are the only fireworks show in the state – KATU will be broadcasting. Along with that, we expect an uptick in the number of people in our area.

Sheriff Magill said that normally the marina, the waterfront and Sirosis Park are all open – those will be closed this year along with the Riverfront Trail and The Dalles Dam Viewpoint. The City is beefing up patrols. We are working with the Road Department to have it all shut down by tomorrow. Patrols will also ramp up in south county.

Mr. Stone said that from Unified Command's perspective, there are concerns over people gathering for the fireworks. If we get 6,000 or 7,000 gathering, that could negatively impact our numbers.

Vice-Chair Schwartz asked who made the decision to have fireworks here. Mr. Stone said he does not know; that is a separate group.

Chair Hege said that the idea is that people can see the fireworks and remain socially distant. It could be okay if people take it seriously. We want to see the spike in numbers that we have seen be tamped down.

Chair Hege adjourned the session at 10:34 a.m.

Summary of Actions
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**MOTIONS**

- **To approve Order 20-040 Extending Order and Resolution 20-003**

**Declaring an Emergency and Declaring Emergency Measures.**

- **To approve the Consent Agenda with corrections to the 6.17.2020 Minutes.**
- **To approve the July 1, 2020, Second Letter Agreement for the 2015 Enterprise Zone Tax Abatement Agreement with Design LLC.**

**CONSENSUS ITEMS**

- **To support creation of the Youth Services Supervisor position.**
- **To hold a work session at Hunt Park as part of the August 19<sup>th</sup> Regular Session.**

Wasco County  
Board of Commissioners

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



## **AGENDA ITEM**

### **Hood River/Wasco County Marine Patrol Agreement**

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[STAFF MEMO](#)

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[MARINE PATROL AGREEMENT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT:** Marine Patrol IGA

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**TO:** BOARD OF COUNTY COMMISSIONERS

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**FROM:** KATHY CLARK

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**DATE:** JULY 7, 2020

### **BACKGROUND INFORMATION:**

In February of 2019, Wasco County and Hood River County entered into an agreement with Hood River County for the provision of Marine Patrol Services to fill a gap in staffing at the Wasco County Sheriff's Office. This year, the Hood River Sheriff's Department is experiencing a staffing shortage and has requested assistance from Wasco County. The agreement is the same with the roles reversed.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE WASCO COUNTY AND  
HOOD RIVER COUNTY FOR MARINE PATROL SERVICES**

**THIS AGREEMENT** is between Hood River County, a municipal subdivision of the State of Oregon, hereinafter referred to as the "Hood River County", and Wasco County, a municipal subdivision of the State of Oregon, hereinafter referred to as "Wasco County" for marine patrol services.

**WHEREAS**, Hood River County and Wasco County have geographical boundaries either bordering on or encompassing navigable waters and, thus have the authority to police these waters; and

**WHEREAS**, Wasco County has established and maintains a marine patrol service on the waters within Wasco County's jurisdiction which can also service the waters under the authority of Hood River County;

**NOW** Therefore, Hood River County and Wasco County hereby agree as follows:

**1. Authority.** Hood River County confers municipal police authority on Wasco County officers engaged pursuant to this Agreement to enforce State law and Hood River County ordinances within Hood River County waters for the purposes of carrying out this Agreement.

**2. Assistance and Patrol.** Through its marine patrol unit, Wasco County may provide assistance to the Hood River County Sheriff Office upon request, and may patrol waters under the authority of Hood River County for the purposes of enforcing applicable laws and ordinances, promoting boating safety, and preventing law or safety violations, including responding to emergency complaints in accordance with standard emergency dispatch.

**3. Payment.** Hood River County agrees to pay Wasco County on a fee-for-service basis at the rate of the full employer costs (equivalent hourly wages plus benefits). Wasco County will supply monthly invoices for all hours worked and mileage to be reimbursed. Hood River County will pay invoices received within 30 days of receipt. Unless expressly agreed in advance, no payment shall exceed funding allotted to Hood River County by the Oregon State Marine Board and as budgeted for by Hood River County. Hood River County shall use its best efforts to track such costs and schedule services accordingly.

**4. No Duty to Patrol or Provide Assistance.** Wasco County Marine Patrol Unit shall have the primary interest of patrolling its own waters, and shall not be liable for, or be considered to be in breach of or default under this Agreement on account of any delay in or failure to perform any obligation under this Agreement.

**5. Independent Contractor.** The parties to this Agreement agree that Wasco County is acting as an independent contractor and controls all marine patrol personnel, including standards of performance and discipline. All persons rendering marine patrol services under this Agreement shall be for all purposes employees of Wasco County.

**6. Indemnification.**

**a.** In executing this agreement, Wasco County does not assume liability or responsibility for or in any way release Hood River County from any liability or responsibility, which arises in whole or in part from the existence, validity or effect of Hood River County ordinances, rules or regulations. If any such cause, claim, suit, action or administrative proceeding is commenced, Hood River County shall defend the same at its sole expense and if judgment is entered or damages are awarded against Hood River County, Wasco

County, or both, Hood River County shall satisfy the same, including all chargeable costs and attorney's fees.

b. Wasco County shall indemnify and hold harmless Hood River County and its officers, agents, and employees, or any of them, from and against any and all claims, actions, suits liability, loss, costs, expenses, and damages of any nature whatsoever, which are caused by or result from a negligent act or omission of Wasco County, its officers, agents, and employees in performing services pursuant to this agreement. In the event that any suit based upon such a claim, action, loss, or damage is brought against Hood River County or Hood River County and Wasco County, Wasco County shall defend the same at its sole cost and expense; and if final judgment be rendered against Hood River County and its officers, agents, and employees or jointly against Hood River County and Wasco County and their respective officers, agents, and employees Wasco County shall satisfy the same.

c. Hood River County shall indemnify and hold harmless Wasco County and its officers, agents, and employees, or any of them, from and against any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, which are caused by or result from a negligent act or omission of Hood River County, its officers, agents, and employees in performing services pursuant to this agreement. In the event that any suit based upon such a claim, action, loss, or damage is brought against Wasco County or Hood River County and Wasco County, Hood River County shall defend the same at its sole cost and expense; and if final judgment be rendered against Wasco County, and its officers, agents, and employees or jointly against Wasco County and Hood River County and their respective officers, agents, and employees Hood River County shall satisfy the same.

d. If a claim is made that both parties are responsible for all or a portion of damages alleged to have been sustained as a result of acts or omissions of the parties hereto, then the above referenced indemnity and hold harmless provisions shall apply only to the extent of the proportion of liability attributable to the indemnifying party. If liability is not or cannot be apportioned, then the parties shall be responsible for their own costs and attorneys fees incurred in the matter and shall indemnify and hold the other party harmless for one half of any amount awarded by the Court or other decision making body with jurisdiction as a result of the alleged acts or omissions.

7. Contract Administration. The parties do not by this Agreement create any separate legal or administrative entity. The Sheriff of each party shall be responsible for administering the terms of this Agreement. The parties do not intend to jointly own any real or personal property as part of this undertaking.

8. Duration. This Agreement is effective upon authorization and signature by both parties. The contract period shall continue until December 31, 2020. This Agreement shall automatically be renewed on a calendar year basis unless written notice of termination is given by either party by the proceeding November 30th of any such year.

9. Termination. Either party may terminate this Agreement at any time upon thirty days (30 days) written notice to other party.

10. Amendment and Waiver. This Agreement may be amended by mutual written agreement of the parties. No waiver by any party of any term or condition of this Agreement shall be deemed or construed waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or a different provision of this Agreement.

IN WITNESS WHEREOF the parties have executed this Agreement.

**HOOD RIVER COUNTY BOARD OF COMMISSIONERS**

**WASCO COUNTY BOARD OF COMMISSIONERS**

  
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**Michael Oates, Chair**

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**Steven D. Kramer, Commission Chair**

  
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**Karen Joplin, Commissioner**

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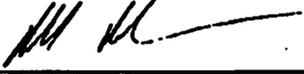
**Scott C. Hege, Vice Chair**

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**Rich McBride, Commissioner**

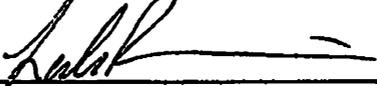
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**Kathleen B. Schwartz, County Commissioner**

  
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**Robert Benton, Commissioner**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_

**Les Perkins, Commissioner**

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**Kristen Campbell, County Counsel**



## **MOTION**

**SUBJECT: Marine Patrol IGA**

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I move to approve the Intergovernmental Agreement between Wasco County and Hood River County for Marine Patrol Services.



## AGENDA ITEM

### Employee Recognition Policy

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[STAFF MEMO](#)

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[WASCO COUNTY EMPLOYEE RECOGNITION POLICY](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Employee Recognition Policy**

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TO: WASCO COUNTY BOARD OF COMMISSIONERS

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FROM: ARTHUR SMITH, PUBLIC WORKS DIRECTOR

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DATE: JULY 7, 2020

As part of the 2019-20 Wasco County Strategic Plan update, one of the goals was developing an Employee Recognition program policy (Pathway 7 - Organizational Development).

Since July of last year, many different employees from all levels of the County have worked very hard to produce this proposed policy.

The STAR team agreed to work on the recognition program and they helped develop a survey that was sent out to solicit feedback from all employees about their ideas and preferences for the program features, recognition, rewards, etc.

Utilizing the survey information and on-line examples of other organizations recognition programs, a small group worked to complete a draft Employee Recognition policy. That draft policy was sent to CIS legal for review, was updated and then brought before management team for their feedback.

We have taken great care to engage all our employees and provide a framework that supports recognition of achievements and enhances our culture. We ask that the Board please approve this Employee Recognition Policy. Thank you



## **EMPLOYEE RECOGNITION POLICY**

*Adopted: July 15, 2020*

Wasco County recognizes that its employees are the organization's greatest strength and most valuable asset in providing quality public services to its citizens. It is important for the organization to recognize their value and express our appreciation for their many contributions.

### **PURPOSE**

The purpose of this policy is to provide a framework that supports recognition employee's achievements and outstanding work that demonstrate the vision, mission, and values of Wasco County and to encourage employees to make a difference individually, through teams or departments. The program is intended to promote and reward accomplishments and contributions in ways separate from the performance review process.

### **OBJECTIVES**

The objectives of Wasco County's Employee Recognition Policy are to:

- Recognize and promote positive behaviors that support county goals and objectives;
- Provide timely recognition to employee, either as planned or immediate recognition;
- Provide for individual, team and department recognition and awards;
- Provide for both supervisor and employee initiated recognition and awards;
- Enhance employee productivity and quality of work; and
- Enhance customer service.

### **DEFINITIONS AND ROLES**

Cross Functional Team: A team of County employees, representing multiple departments, formed with a specific purpose in service of the County. Current examples include: STAR team, Cross Trainers Team, Safety Committee, Wellness Committee, etc.

Department Head: Elected official, director, or manager granted budget authority for their respective department.

Management Team: Group of department heads typically assigned decision-making authority for County-wide initiatives, including selection of award winners.

Monetary Awards: An award paid by negotiable instrument or the can be readily converted to

cash, such as a gift card. Monetary awards are not expressly authorized as a part of this policy.

Non-monetary Award: Awards that may include meals, work related conferences or development opportunities, plaques, trophies, desk items, cups and mugs, and personal items of clothing like shirts or caps.

STAR Team: “Special Thanks and Recognition” is a cross functional team formed for the purpose of planning and executing County-wide events targeting engagement and recognition.

Recognition Committee: Cross functional team established to coordinate annual formal awards and updates to this policy.

## **FORMAL AWARDS AND RECOGNITION**

Formal awards are to be offered on an annual basis at the County’s All Staff meeting. Monetary or non-monetary awards are authorized for formal awards, at the discretion of the recognition committee.

### **Eligibility**

Formal awards may be awarded to Wasco County employees and elected officials. Employees are generally not eligible if they have had discipline or significant performance problems within the previous twelve (12) months of being nominated for a formal award. The Human Resources department is responsible for determining eligibility.

### **Types of Awards**

- 1) Years of Service: Awarded in 5 year increments (5, 10, 15, 20, etc.)
- 2) Professional Excellence
  - a. Purpose: Promotes and recognizes individual employees for excellence in the employee’s profession
  - b. Criteria: May include completion of certifications, efficient and effective job completion, completion of a project, etc.
- 3) Leadership:
  - a. Purpose: Promotes and recognizes individual employees that exhibit superior leadership skills in the performance of their duties
  - b. Criteria: Demonstrated leadership in performance of duties, exhibiting traits such as dependability, integrity, initiative, courage, enthusiasm, etc.
- 4) Excellence in Public Service:
  - a. Purpose: Awarded to an employee that has gone above and beyond in engaging the community, either on or off duty
  - b. Criteria: Demonstrated event(s) of providing excellent service to both internal and external customers. This could be through responsiveness, improving

procedures to provide enhance delivery of services, professionalism, notable satisfaction of a customer, etc.

At the discretion of the Recognition Committee, awards may be dedicated in the name of current or former County employees, elected officials, or volunteers. The criteria for this and process for updating the award presentation are to be determined on a case by case basis.

### **Selection Process**

Years of service are determined by actual dates of service and calculated by Payroll/HR.

All other awards are to be determined by nomination and subsequent vote. At least 60 days prior to the annual All Staff meeting, an all employee email will be sent out with the nomination form for the awards. Any employee can nominate any other employee. The nomination form should include the name of the award for which the employee is being nominated, employee name, department, and a statement about why the employee is being nominated.

At a Management Team meeting prior to the all-staff meeting, members of management team should review all nominations and gain consensus on who should win the award winner. If necessary, a formal vote may be taken. At their collective discretion, Management Team may award multiple employees each award.

### **Award Announcement and Presentation**

The awards presentation will reveal all nominees for each award, with one employee being named the award winner.

Award winners will receive either a certificate, plaque, or other nonmonetary tangible item, to be determined by the recognition committee.

### **Employee Publicity/Promotion**

With the employee's consent, award winners will be given consideration for publicizing their achievement to internal and external audiences using the following methods:

- County Newsletter
- County Website
- Social Media
- Marketing Materials
- Local radio and news publications

The Recognition Committee will be charged with completing such publicity with approval from HR and the Administrative Officer.

**INFORMAL AWARDS AND RECOGNITION**

Wasco County encourages employees in all positions and at all levels to continually seek ways to recognize their fellow staff and peers throughout the year. Tools such as branded note cards, "100% Love notes," stickers, etc. are to be made available to all staff on a regular basis. Some other examples of informal recognition may include:

- Say "thank you"
- Send an email saying thank you or good job
- Give a branded note card

It is important that teams and departments celebrate the achievements of individuals in an ongoing basis. Throughout the year, department heads and supervisors are encouraged to hold informal staff/department gatherings to recognize individuals or groups for their outstanding work.

Events planned by the STAR team (or equivalent) are to be considered a part of the informal recognition program. Events include County breakfast, County barbecue, County holiday potluck, County wellness fair, among other annual events.

Non-monetary awards used as informal recognition do not require special approval. Monetary awards must be approved by the Department Head and the reasons for giving the award must appear prudent to the public. An award may not exceed an aggregate total of fifty dollars (\$50) per person in a calendar year unless an exception is granted in writing by the County's Administrative Officer. All exceptions to the fifty dollar (\$50) limitation must be approved prior to the award being given to the employee.

Training/discussion of informal recognition techniques shall be a standing agenda item at all scheduled Management Team meetings. In addition, all employees are to be trained no less than annually on the formal recognition program and this policy. The Recognition Committee is responsible for ensuring these trainings take place.

APPROVED this 15th day of July, 2020.

WASCO COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

\_\_\_\_\_  
Steven D. Kramer, County Commissioner

APPROVED AS TO FORM:

\_\_\_\_\_  
Wasco County Counsel

DRAFT



## **MOTION**

**SUBJECT: Employee Recognition Policy**

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I move to approve the 2020 Wasco County Employee Recognition Policy.



## AGENDA ITEM

### ORMAP Agreement

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[AWARD LETTER](#)

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[DOR IGA 163-20](#)

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[MOTION LANGUAGE](#)

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# Oregon

Kate Brown, Governor

Department of Revenue  
Property Tax Division  
955 Center St NE  
PO Box 14380  
Salem, OR 97309-5075  
www.oregon.gov/dor

June 11, 2020

Ivan Donahue  
Survey & Engineer Technician  
2705 E 2nd St.  
The Dalles, OR 97058

Dear Mr. Donahue,

I am pleased to inform you that the Department of Revenue has approved your request for funding through the ORMMap program. You will soon receive a contract to formalize the ORMMap grant agreement with the Department of Revenue. The agreement will be effective from July 1, 2020 through June 30, 2021.

Listed below are the deliverables as outlined in your grant request. In order to expedite the payment process for you, please use the "ORMMap Invoice" form, you can download a copy from the ORMMap site. Please state the correct contract number on the chart and complete the information requested for each task or deliverable.

Contract Number:		
Task	Deliverable	Award Amount
1	162 Control Points	\$43,092.00
2		
Total		\$43,092.00

If you have questions, please contact the ORMMap Coordinator, Philip McClellan (503-586-8128).

Best wishes for a successful project.

With regards,

Jason D. Brockie  
Property Tax Assistance and Oversight Section Manager  
Oregon Department of Revenue

cc: County Assessor  
DOR Finance Department  
File

**DEPARTMENT OF REVENUE  
ORMAP INTERGOVERNMENTAL AGREEMENT  
CONTRACT #DOR-163-20**

This Agreement is entered into by and between the State of Oregon, acting by and through the Department of Revenue ("Department") and Wasco County ("County").

WHEREAS, under ORS 306.135 the Department is charged with developing a base map system to facilitate and improve the administration of the ad valorem property tax system;

WHEREAS, pursuant to ORS 190.110, the Department may cooperate, by agreement or otherwise, with a unit of local government in performing the duties imposed upon it by ORS 306.135.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Department and the County agree to the following:

**I. EFFECTIVE DATE OF AGREEMENT; AWARD; PROJECT COMPLETION**

- A. Effective Date of Agreement. This Agreement shall become effective on the date this Agreement has been signed by every party and all required approvals have been obtained.
- B. Award. The Department shall provide funds in the amount of **\$43,092.00** (the "Award") to the County to fund all or part of the activities set forth in Exhibit A ("Proposal") which is attached hereto and by this reference made a part hereof. The part of the activities set forth in the Proposal which is funded by the Award shall be called the "Project". All of the activities set forth in the Proposal, whether funded by the Department or by other sources, shall be referred to as the "Total Project". (If there are no other funders beside the Department for the activities described in the Proposal, the Total Project is the same as the Project.) The Department shall not be obligated to provide to the County, and the County shall not use the Award other than for costs for the Project.
- C. Project Completion. County agrees to complete the Total Project in accordance with the terms and specifications of the Proposal by **June 30, 2021** ("Project Completion Date"). Final billing for the Project shall be submitted to the Department on or before **July 31, 2021**.

**II. DISBURSEMENTS.**

- A. Disbursement of Funds by the Department. Subject to Section IV, upon receipt of the County's request for disbursement, the Department shall disburse the

Award to the County on a cost reimbursement basis. The Department may, in its sole discretion, impose a minimum or maximum dollar amount for each disbursement request or limit the frequency of disbursement requests.

- B. Overpayment. In the event that the aggregate amount of the Department's disbursements hereunder exceeds the costs of the County for the Project, the County agrees to refund to the Department the amount paid in excess of such costs within thirty (30) days of final billing by the County or the Project Completion Date, whichever is earlier.
- C. Disallowed Costs. The County agrees that payment(s) under this Agreement shall be subject to offset or reduction for amounts previously paid hereunder which are found by the Department not to constitute allowable costs under this Agreement. If such disallowed amount exceeds the payment(s); the County shall immediately upon demand pay the Department the amount of such excess.
- D. Cost Savings. Any cost savings realized on the Total Project shall be prorated between the funding sources based on the percentage of their respective cash contributions as set forth in the Proposal. In no event shall the Department pay for more than its pro rata share of the County's actual out-of-pocket cost of the Total Project.
- E. No Duplicate Payment. The County shall not be compensated for, or receive any other duplicate, overlapping or multiple payments for the same work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party.

### III. REPRESENTATIONS AND WARRANTIES

County represents and warrants to the Department that (1) it has the power and authority to enter into and perform this Agreement, (2) this Agreement, when executed and delivered, shall be a valid and binding obligation of County enforceable in accordance with its terms, (3) the Total Project shall be performed in a good and workmanlike manner and in accordance with the highest professional standards, (4) those persons performing work on the Total Project shall, at all times during the term of this Agreement, be qualified, professionally competent and duly licensed to perform work on the Total Project, and (5) Exhibit A presents a good faith estimate of the costs of the Total Project and the Project and accurately states the amount of other funds, whether in cash or through binding commitment(s), available for payment of the costs of the Total Project.

### IV. CONDITIONS TO DISBURSEMENT

- A. Conditions Precedent to Disbursement. The Department shall not be obligated to disburse any funds hereunder for Project costs unless (1) there exists no event of default or default which with notice or lapse of time or both will become an event of default hereunder, and (2) the Department has received from the County (i) a request for disbursement signed by a duly authorized representative of the County (which shall, among other things, state that the County has or will have sufficient funds to complete the Total Project by the Project Completion Date), (ii) an itemized invoice and (iii) such other documentation as the Department may require, all in form and substance satisfactory to the Department; further, the Department shall only be obligated to disburse Award funds to the extent that the portion of the Award represented by the aggregate amount of all disbursements made through the date of the disbursement request (including the amount of the disbursement request) does not exceed the percentage of the Project completed through the date of the disbursement request, as determined by the Department.
- B. Conditions Precedent to Final Disbursement. The Department shall not be obligated to make final disbursement hereunder until a final payment request and such documentation as may be required by the Department, all in form and substance satisfactory to the Department, shall be submitted by the County to the Department. Final payment will be made to the County within forty-five (45) days of approval by the Department.

## V. COVENANTS

- A. Assignment. If the County hires a contractor(s) to do all or part of the Project, the County shall remain liable for compliance with the terms and conditions of this Agreement and shall not in any way be relieved of any of its obligations under this Agreement. The County shall be responsible for all cost overruns.
- B. Payments. To the extent required by state and federal law, the County agrees to:
1. Make payment promptly as due to all contractors, subcontractors, vendors and other persons supplying labor and/or materials for the Project; and
  2. All employers, including County, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). County shall require and ensure that each of its subcontractors complies with these requirements.

- C. Liabilities. County shall perform its obligations under this Agreement as an independent contractor. Each party shall be responsible exclusively with respect to its employees, for providing for employment-related benefits and deductions that are required by law, including but not limited to federal and state income tax deductions, workers' compensation coverage, and contributions to the Public Employees Retirement System.

Each party shall be responsible, to the extent required by law (including the Oregon Tort Claims Act, ORS 30.260-30.300), only for the acts, omissions or negligence of its own officers, employees or agents.

- D. Compliance with Applicable Law. The County shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to this Agreement. The Department's performance under this Agreement is conditioned upon the County's compliance with the provisions of ORS 279B.220, 279B.235, 279B.230 and 279B.270, as amended from time to time, which are incorporated by reference herein. The parties shall, to the maximum extent economically feasible in the performance of this Agreement, use recycled paper (as defined in ORS 279A.010(ee)), recycled PETE products (as defined in ORS 279A.010(ff)), and other recycled products (as "recycled product" is defined in ORS 279A.010(gg))
- E. Records Maintenance. The County shall maintain all fiscal records relating to this Agreement in accordance with generally accepted accounting principles and the Oregon Local Budget Law, ORS 294.305 to 294.565.. In addition, the County shall maintain any other records pertinent to this Agreement in such a manner as to clearly document the County's performance. The County's accounting procedures shall provide for an accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. Controls shall be established which are adequate to ensure that all expenditures reimbursed under this Agreement are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
- F. Access. The County acknowledges and agrees that the Department and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives shall have access to such fiscal records and other books, documents, papers, plans and writings of the County that are pertinent to this Agreement to perform examinations and audits and make copies, excerpts and transcripts. The County shall retain and keep accessible all such fiscal records, books, documents, papers, plans and writings for a minimum of five (5) years, or such longer period as may be required by applicable law, following final payment under this Agreement, or until the conclusion of any audit, controversy, or litigation arising out of or related to this Agreement, whichever date is later.

- G. Project Ownership. The Department acknowledges and agrees that the Project is the exclusive property of the County. The County acknowledges and agrees that the Department is not responsible or liable in any manner for the completion or maintenance of the Project or Total Project.

VI. TERMINATION; REMEDIES

- A. Termination for Convenience. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party; provided, however, that the County shall, within thirty (30) days of such termination, reimburse the Department for all funds disbursed by the Department hereunder to the extent that the amount of funds disbursed exceeds the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department; provided further that until the County has fully reimbursed the Department for such funds, the County shall comply with the terms of this Agreement.

B. Termination Because of Non-Appropriation or Project Ineligibility.

1. The Department, at any time upon prior written notice to the County, may terminate this Agreement if the Department fails to receive funding or appropriations, limitations, or other expenditure authority at levels sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to pay for the allowable costs of the Project to be funded hereunder or any state law, regulation or guideline is modified, changed or interpreted in such a way that the Total Project, or any portion of the Total Project, is no longer eligible for Award funds.
2. In the event insufficient funds are appropriated by the County for its share of the costs of the Total Project and the County has no other lawfully available funds, then the County may terminate this Agreement at the end of its current fiscal year, with no further liability to the Department. The County shall deliver to the Department written notice of such termination within thirty (30) days of its determination of such shortfall.

C. Termination for Default. The Department may, at any time upon thirty (30) days prior written notice to the County, terminate this Agreement if:

1. The design and implementation of the Total Project is not pursued with due diligence; or
2. The cadastral portions of the Total Project do not conform to the Department of Revenue Oregon Cadastral Map System; or

3. The County fails to receive funding for portions of the Total Project from outside sources as described in its Proposal; or
  4. The County, without the prior written approval of the Department, uses the funds provided by the Department hereunder in a way other than the Project described in the Proposal.
  5. The County violates any other provision of this Agreement.
- D. Rights and Remedies. The County shall, within thirty (30) days of its receipt of the notice described in Section VI.C above, reimburse the Department for all funds disbursed hereunder to the extent that the funds disbursed exceed the amount of the Award multiplied by the percentage of the Project completed to the satisfaction of the Department as of the date of County's receipt of the notice described in Section VI.C above. Further, the Department shall have any and all rights and remedies available at law or in equity.

## VII. GENERAL PROVISIONS

- A. Force Majeure. Neither the Department nor the County shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strike, public carrier, act of God, act of a public enemy or a public authority or a cause which cannot be reasonably foreseen or provided against.
- B. Persons Not to Benefit. No member of or delegate to Congress, resident commissioner, officer, agent or employee of the United States of America, member of the Oregon Legislative Assembly, elected official of the State of Oregon, or official, agent, or employee of the State of Oregon, or elected member, officer, agent, or employee of any political subdivision, municipality or municipal corporation of the State of Oregon shall derive any unfair knowledge or financial benefit from this Agreement that is not offered to others in a competitive process.
- C. No Third Party Beneficiaries. The Department and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.
- D. Successors and Assigns. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Department and County and their respective successors and assigns; provided however that the County may not

assign this Agreement or any interest therein without the prior written consent of the Department, which consent may be withheld for any reason.

- E. Severability. The Department and the County agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provisions held to be invalid.
- F. Notice. Except as otherwise expressly provided in this Agreement, any communications between the parties hereto or notices to be given hereunder shall be given in writing by personal delivery, facsimile, or mailing the same, postage prepaid, to the Department or the County at the address or number set forth on the signature page of this Agreement, or to such other addresses or numbers as either party may hereafter indicate pursuant to this Section. Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing. Any communication or notice delivered by facsimile shall be deemed to be given when receipt of the transmission is generated by the transmitting machine. Any communication or notice by personal delivery shall be deemed to be given when actually delivered.
- G. Counterparts. This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement binding all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement so executed shall constitute an original.
- H. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively, "Claim") between the Department and/or other agency or department of the State of Oregon and the County that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether it is sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any Claim or from the jurisdiction of any court. COUNTY, BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS.
- I. Merger Clause; Amendment; Waiver. THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE DEPARTMENT AND THE COUNTY ON THE SUBJECT MATTER HEREOF. NO MODIFICATION OR

CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH THE DEPARTMENT AND THE COUNTY, AND NO CONSENT OR WAIVER SHALL BE EFFECTIVE UNLESS IN WRITING AND SIGNED BY THE PARTY AGAINST WHOM SUCH CONSENT OR WAIVER IS BEING ENFORCED. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. THE DELAY OR FAILURE OF THE DEPARTMENT TO ENFORCE ANY PROVISION OF THIS AGREEMENT SHALL NOT CONSTITUTE A WAIVER BY THE DEPARTMENT OF THAT PROVISION OR ANY OTHER PROVISION. THE COUNTY, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS.

DEPARTMENT:

State of Oregon, acting by and through its  
Department of Revenue  
Authorized Agency Signature

COUNTY:

Wasco County

By: \_\_\_\_\_

Josh Hardage, Procurement Manager, DPO

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax No: \_\_\_\_\_

# EXHIBIT A

AWARD LETTER  
COUNTY GRANT PROPOSAL



# Oregon

Kate Brown, Governor

Department of Revenue  
Property Tax Division  
955 Center St NE  
PO Box 14380  
Salem, OR 97309-5075  
www.oregon.gov/dor

June 11, 2020

Ivan Donahue  
Survey & Engineer Technician  
2705 E 2nd St.  
The Dalles, OR 97058

Dear Mr. Donahue,

I am pleased to inform you that the Department of Revenue has approved your request for funding through the ORMMap program. You will soon receive a contract to formalize the ORMMap grant agreement with the Department of Revenue. The agreement will be effective from July 1, 2020 through June 30, 2021.

Listed below are the deliverables as outlined in your grant request. In order to expedite the payment process for you, please use the "ORMMap Invoice" form, you can download a copy from the ORMMap site. Please state the correct contract number on the chart and complete the information requested for each task or deliverable.

Contract Number:		
Task	Deliverable	Award Amount
1	162 Control Points	\$43,092.00
2		
Total		\$43,092.00

If you have questions, please contact the ORMMap Coordinator, Philip McClellan (503-586-8128).

Best wishes for a successful project.

With regards,

Jason D. Brockie  
Property Tax Assistance and Oversight Section Manager  
Oregon Department of Revenue

cc: County Assessor  
DOR Finance Department  
File

# ORMAP Grant Application

Section I. County and Grant Information			
A. County: Wasco		B. Funding Cycle: Spring 2020	
C. Project will help meet ORMAP Goal(s): 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 X 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>		D. Fund Request: \$43,092	
Section II. Summary of Project			Department Assessment
A. Brief Overview of the Request			<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Wasco County is seeking \$43,092 to capture 162 control points to continue the conversion of Wasco County tax maps to meet ORMAP technical specifications. This is the 9 <sup>th</sup> phase of a multi-year project.			
Scope and Deliverables			
Check	Deliverables	Brief description of the deliverables	
<input type="checkbox"/>	Tax Lot Conversion		
<input type="checkbox"/>	Tax Map Conversion		
X	Control Points	162 control points collected by the Surveyor in preparation for County remapping of 4S-14E, 4S-15E, 4S-16E, 5S-11E, 5S-12E, 5S-13E, 5S-14E, 5S-15E, 5S-16E, 5S-17E township and range	
<input type="checkbox"/>	Development		
<input type="checkbox"/>	Other Assistance		
<input type="checkbox"/>	Other Deliverable		
<input type="checkbox"/>	Hardware/Software		
B. Projected Project Completion Date (projects should not exceed one year)			
June 30, 2021			
C. Total Costs of Project (add lines as necessary)			
Deliverable	Number of Items	Cost per Item	Total Cost
Control Points	162	\$266	\$43,092
D. Partnerships and Contributions (add lines as necessary)			
Partner	Contribution		
Wasco County Surveyor	GPS equipment, computers, vehicle with gear		
Wasco County Assessor & GIS staff, map research and review	\$6000		
Total Match	\$6000		
A. Assessor's Signature & Date:			
F. Fiscal Coordinator – Name & Contact Number:			
Tyler Stone, County Administrator 541-506-2520			
G. Project Coordinator – Name & Title:			
Ivan Donahue Survey & Engineer Technician			

<b>E-mail address:</b>	<a href="mailto:ivand@co.wasco.or.us">ivand@co.wasco.or.us</a>
<b>Phone Number:</b>	541-506-2656
<b>Mailing Address:</b>	2705 E 2 <sup>nd</sup> St. The Dalles, OR 97058

### Section III. Detail Project Information –Answer all questions

#### A. Overview

**1. Describe what the project is trying to accomplish.**

This project will collect 162 control points in preparation for continuing the remapping in follow-on grants. At the completion of the entire project, all Wasco County taxlots will meet ORMAP technical specifications consistent with Goal 6.

**2. What part(s) of the county does this project cover (Township, Range, and Sections, if applicable)?**

Capture of 162 control points in Township 4S Range 14E, 15E, 16E and Township 5S Range 11E, 12E, 13E, 14E, 15E, 16E and 17E (56 index maps and 1137 polygons).

**3. What is the status/outcome of all previously funded ORMAP projects? (Please include funding cycles and a “status map” of your county.)**

Spring 2016: 100% Complete

Fall 2016: 100% Complete

Spring 2017: 100% Complete

Fall 2017: 100% Complete

Spring 2018: 100% Complete

Spring 2019: Expected completion date June 30, 2020

Fall 2019: Expected completion date December 31, 2020

See attached Wasco County ORMAP Status Map Spring 2020

**4. Describe, in detail, your technical approach to the project (such as, mapping methodology).**

A. Review existing documents

B. The Surveyor will research control points in the office.

C. The technicians will find corners in the field and collect coordinates for control points, working under the direct supervision of the surveyor, to sub-foot accuracy using real-time GPS. The county maintains survey grade GPS equipment. Providing this equipment to the project is an additional cost match

**5. Describe the project deliverables.**

162 Control points with Sub-Foot Accuracy. GPS data file will contain similar to the following information for each point: Northing, Easting, Reference Survey Number, Observation Date, Observation Id, Township, Range, Section, Corner (< 1’ accuracy, ddd – mm - 000 coordinate format, WGS84)

**6. Who will be doing the work (county staff, contractor, or DOR staff)? Please define their roles.**

- Wasco County Surveyor will collect the control points.
- Wasco County GIS and Assessor staff will help with locating general location of preferred points and QC on final products.

**7. How will the county cartographer integrate the deliverables into the County’s maintenance plan?**

Harney County GIS maintains the tax lot maps for Wasco County. This project will have no impact on maintenance.

**8. Provide a project timeline with milestones or completion dates.**

Control point collection will begin in July 2020 with completion in June 2021.

**9. Does this project have any partnerships? If yes, please identify them.**

No.

**10. Describe any innovations utilized by this project.**

The results of this project are intended to utilize the ESRI Parcel Fabric technology to improve relative and positional accuracy of data maintained in the ORMMap ESRI data schema format. The new GPS points will be conveyed to BLM for possible input and update of calculated CadNSDI data.

**11. Detail Costs (who is paying for what).**

Wasco County Assessor & GIS Staff - \$6000 (Wasco County)

Wasco County Surveyor - \$43,092 (Grant)

**B. Quality Control**

**1. Who will be responsible for quality control (QC)?**

Wasco County Surveyor

**2. Will county cartography staff review the deliverables?**

Yes

**3. Will there be a review by Department of Revenue’s cartography staff?**

If requested

**4. Describe QC procedures.**

Survey control points will meet County survey specifications for mapping. County staff will review each map by visually inspecting the map and the new product will be compared to previous maps. Any inconsistencies will be investigated.

**C. Project Detail**

**1. Is this project an “edge matching project”? If so, how much of the county boundary will be completed?**

No.

**2. Is this project part of an ongoing or multi-phased remapping project?**

Yes. This is the 9<sup>th</sup> phase of a planned multi-year project.

**3. What percentage of the county taxlots and tax maps meet the ORMMap technical specifications?**

	Total Countywide	Meet Tech Specs	Percent Complete
Tax Lots	16,446	4,350	26.5%
Tax Maps	665	109	16.4%

There is no documentation listing which index maps meet ORMMap technical specifications. Review by the Department of Revenue and Wasco County GIS staff state many of the maps are “fairly close”. Therefore, the percent complete above is worst-case; other taxlots/index maps may meet technical specifications, there is just no way to tell.

**4. Upon completion of this project will your county meet goal 6 (100% of tax maps meeting technical specification)?**

No. This is the ninth part of a planned multiyear project.

**5. Is this project part of a multi-county effort? If so, please explain.**

No.

**6. Will the project cost be affected if it is not fully funding this cycle?**

Possibly. If labor costs increase so will the amounts requested in follow-on grants.

**D. Data Availability**

**1. Does the county have a data sharing agreement with the State?**

Yes

GIS Framework Data License –signed 2005

GIS Cadastral Data Sharing License Agreement v1.3 – signed 2009

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 – signed 2016

Wasco County GIS Cadastral Data Sharing License Agreement v3.0 (2017) – signed 2017

**2. Identify any data restrictions or licensing issues.**

There are no data restrictions or licenses required. Data is shared with other public agencies and funding partners at no cost and sold to all other parties.

**E. Background Information**

**Any other information that you feel may help support the project.**

This project continues Wasco County on the path to having all of its tax lots meet ORMAP specifications. It is forecasted to take approximately 5 years depending on funding from ORMAP and our in-house capacity (see below).

The outline of our plan is to have the surveyors get one funding cycle "ahead" of GIS in their collection of control points. Then any issues with the collection of additional control points will not hold up GIS. The surveyors will have some capacity if there are a few additional points to be collected to help the current cycle of remapping.

The collection of the control points for this grant will complete township 4 South and 5 South in Wasco County.

The Surveyor plans to collect all control points with urban accuracy (sub foot) regardless of their location in the county. Positional accuracy of less than that makes the final product of little value for the surveying community.

**F. Other Issues - Please identify.**

Based upon review of estimated travel times using unmaintained roads/tracks including hiking over rough terrain to collect survey control points for this grant's remote southern area of Wasco County, we have increased the cost of the survey control points.

**G. Racial and Ethnic Impact Statement**

**RACIAL AND ETHNIC IMPACT STATEMENT**

**This form is used for informational purposes only and must be included with the grant application.**

Chapter 600 of the 2013 Oregon Laws require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons<sup>1</sup> in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

- 1.  The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

- Women
- Persons with Disabilities
- African-Americans
- Hispanics
- Asians or Pacific Islanders
- American Indians
- Alaskan Natives

- 2.  The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

- Women
- Persons with Disabilities
- African-Americans
- Hispanics
- Asians or Pacific Islanders
- American Indians
- Alaskan Natives

- 3.  The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

If you checked numbers 1 or 2 above, on a separate sheet of paper, provide the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

I HEREBY CERTIFY on this 31 day of March, 2020, the information contained on this form and any attachment is complete and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Printed Name: Nichole Biechler Title: Wasco County Human Resources Manager

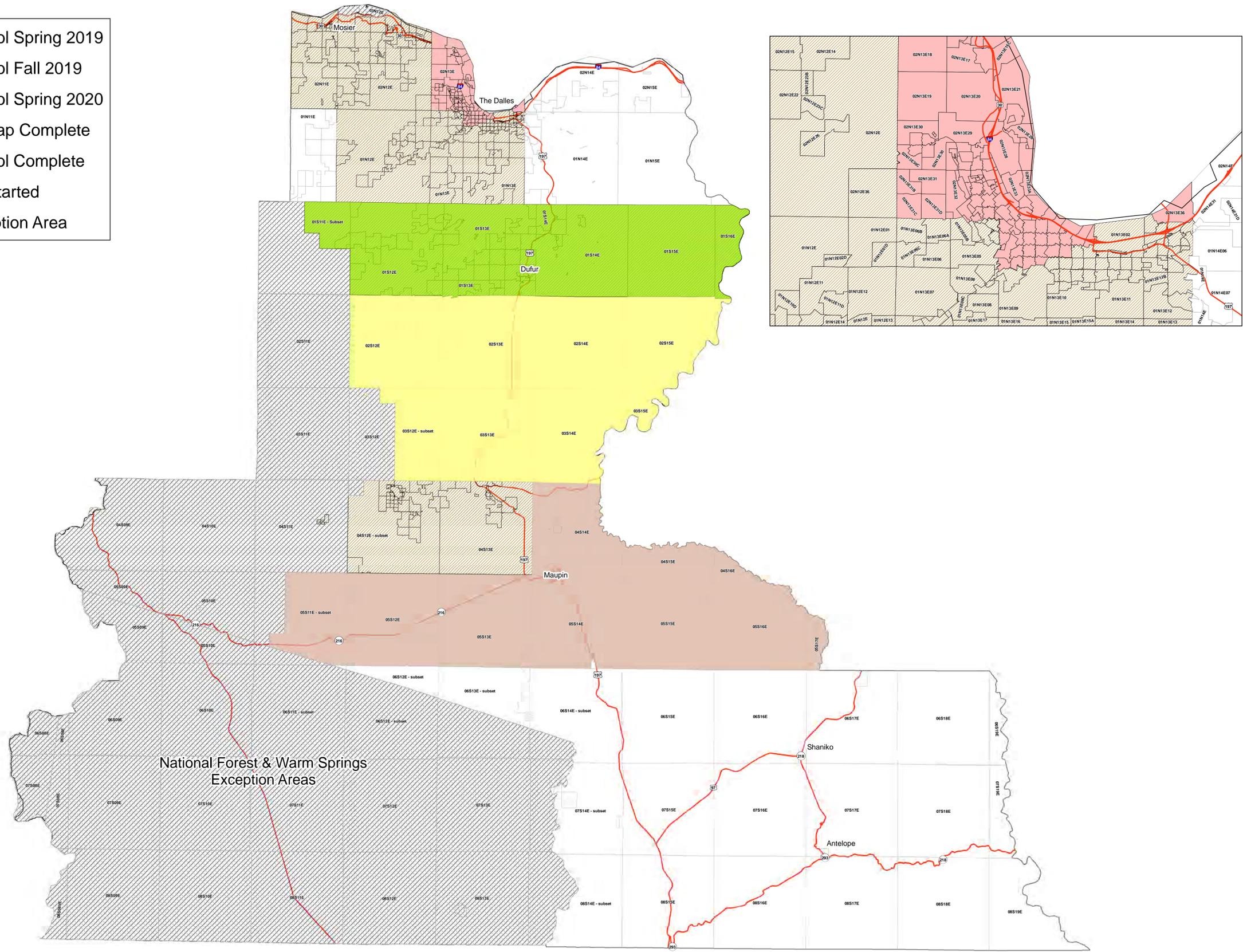
<sup>1</sup>“Minority persons” are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African-Americans, Hispanics, Asians or Pacific Islanders, American Indians and Alaskan Natives.

**Submit completed forms to:**

<b>Mail</b>	<b>Contact Information</b>
ORMAP Project Coordinator Oregon Department of Revenue Property Tax Division 955 Center St. NE Salem OR 97301-2555	Tel: 503-586-8128 Fax: 503-945-8737 <a href="mailto:or.map@state.or.us">or.map@state.or.us</a>

# Wasco County ORMAP Status Map Spring 2020

- Control Spring 2019
- Control Fall 2019
- Control Spring 2020
- Re-map Complete
- Control Complete
- Not Started
- Exception Area



Date: 3/13/2019



This product is for informational purposes and has not been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





## **MOTION**

**SUBJECT: ORMAP IGA**

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I move to approve the Department of Revenue ORMAP Intergovernmental Agreement DOR-163-20.



## AGENDA ITEM

### Enterprise Zone Application

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[STAFF MEMO](#)

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[WORLDWIDE STRUCTURES ENTERPRISE ZONE APPLICATION](#)

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[PREAUTHORIZATION CHECKLIST](#)

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[WORLDWIDE STRUCTURES PREAUTHORIZATION CONSULTATION  
SUMMARY](#)

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[2020 WORLDWIDE STRUCTURES ABATEMENT AGREEMENT](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Wasco County Joint Enterprise Zone Application: Worldwide Structures**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: MATTHEW KLEBES, ENTERPRISE ZONE MANAGER

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DATE: 7/8/2020

### BACKGROUND INFORMATION:

Enterprise Zones in the State of Oregon exempt eligible businesses from local property taxes on new investments for a specified amount of time. Businesses commit to creating new jobs and, dependent on the length of abatement, commit to certain wage and compensation thresholds as well as other local requirements.

Wasco County, City of The Dalles, and Port of The Dalles sponsored the Wasco County Joint Enterprise Zone in 2018. On June 12, 2020 Worldwide Structures Property Company LLC submitted a completed application requesting an extended abatement option for a total of 5 years. They intend to build a new 35,000 square foot facility located at 3855 River Road, The Dalles, OR 97058. The company intends to use the facility to modify building materials, assemble all components of a completed home and some commercial structures, and ship the building to site.

Carrie Pipinich and Matthew Klebes (Zone Managers) along with Jill Amery, Tax Assessor met with representatives of the company on July 1, 2020 to review the provisions of an enterprise zone agreement and answer any questions. A summary of that meeting is included in your packet.

The request for an extended abatement (5 years) requires an agreement approved by the Zone sponsors. This agreement sets the wage and compensation thresholds the company must meet in order to qualify for the 4<sup>th</sup> and 5<sup>th</sup> years of abatement. Specifically, the applicant's average employee *compensation* throughout the 5 year abatement must be 130% or higher than the County's average annual *wage* AND that the applicant's average wage must be 100% or higher than the County's average wage in the 4th and 5th year.

Following precedent, it also includes a provision where the company will pay the sponsors a community service fee computed as a percentage of their tax savings (50% in the 4<sup>th</sup> year and 75% in the 5<sup>th</sup> year) as well as a, "sweat equity" option the applicant could pursue with zone sponsor approval.

Staff will be presenting this agreement to the Port of The Dalles as well as the City of The Dalles later this month.

# Oregon Enterprise Zone Authorization Application\*

Complete form and submit to the local enterprise zone manager **before** breaking ground or beginning work at the site.

### Applicant

Enterprise zone or rural renewable energy development zone (where business firm <b>and</b> property will be located)		Email	
Name of business firm		Phone (      )	
Mailing address	City	State	ZIP code
Location of property (street address if different from above)	City	State	ZIP code
County, TRS map ID number, and Tax lot number of site	Contact person	Title	

My firm expects to first claim standard property tax exemption in (up to three consecutive) year(s): \_\_\_\_\_

- Check here if your firm has or has had another exemption in this enterprise zone.
- Check here that your firm commits to renew this authorization application. Renew this application on or before April 1 every two calendar years, until the tax exemption on qualified property is claimed.
- Check here if requesting an **extended abatement** of one or two additional years of exemption. Extended abatement is subject to written agreement with local zone sponsor before this application is approved and to additional state or local requirements.

**Zone manager use only (after written agreement but before authorizing firm):**

County average annual wage: \$ \_\_\_\_\_ Year \_\_\_\_\_ Total exemption period: 4  or 5  Consecutive years (check one)

### Business eligibility

**Eligible activity**—Check all activities that apply to proposed investment within the enterprise zone:

- Manufacturing     Fabrication     Bulk printing             Shipping     Agricultural production     Energy generation
- Assembly             Processing     Software publishing     Storage     Back-office systems
- Other—describe the activities that provide goods, products, or services to other businesses (or to other operations of your firm): \_\_\_\_\_

Check here if your business firm does or will engage in **ineligible activities** within the enterprise zone (such as retail sales, health care, professional services, or construction). Describe below (or in an attachment) these activities and their physical separation from “eligible activities”: \_\_\_\_\_

**Special cases**—Check all that apply:

- Check here if a **hotel, motel, or destination resort** in an applicable enterprise zone.
- Check here if a **retail/financial call center**. Indicate expected percent of customers in local calling area: \_\_\_\_\_ %.
- Check here if a **“headquarters” facility**. (Zone sponsor must find that operations are statewide–regional in scope and locally significant)
- Check here if an **electronic commerce investment** in an e-commerce enterprise zone.

### Employment in the enterprise zone (see worksheets on last page)

**Don't** count FTEs, temporary, seasonal, construction, part-time jobs (32 hours or less per week), or employees working at ineligible operations.

**Existing Employment**—My business firm’s average number of full-time employees **inside the zone** over the past 12 months is \_\_\_\_\_

- New Employees**—
- Hiring is expected to begin on (date or month and year): \_\_\_\_\_
  - Hiring is expected to be completed by (month and year): \_\_\_\_\_
  - Estimated total number of new employees to be hired with this investment is: \_\_\_\_\_

**Commitments**—By checking all boxes below, you agree to the following commitments as required by law for authorization:

- By April 1 of the first year of exemption on the proposed investment in qualified property, I will have increased existing employment within the zone by one new employee or by 10%, whichever is greater.
- My firm will maintain at least the above minimum level as an annual average employment during the exemption period.
- When the exemption claim is filed by April 1 following each calendar year of exemption, total employment in the zone will also not have shrunk by more than 85% at one time or by more than 50% twice in a row, compared to the highest such figure with any previous claim.
- My firm will comply with local additional requirements as contained in: (1) a written agreement for an extended abatement, (2) zone sponsor resolution(s) waiving required employment increase inside zone, or (3) an **urban** enterprise zone’s adopted policy, if applicable.
- My firm will verify compliance with these commitments, as requested by the local zone sponsor, the county assessor or their representative, or as directed by state forms or administrative rules.
- My firm will enter into a **first-source hiring agreement** before hiring new eligible employees. (This **mandatory** agreement entails an obligation to consider referrals from local job training providers for eligible job openings within the zone during at least the exemption period.)

**Oregon employment outside the enterprise zone**

**Check only those that apply:**

- Check here if yours or any commonly controlled firm will curtail operations in the state **beyond 30 miles of the zone boundary and move them into the zone.** Indicate timing, location, number of any job losses, and relationship to the proposed enterprise zone investment:
- 
- Check here if you are transferring operations into the zone from site(s) in the state **within 30 miles of zone boundary:**  
My firm's average employment at the site(s) outside the enterprise zone boundary over the past 12 months is \_\_\_\_\_ jobs.
- Check here, if applicable, that your firm commits to increase the combined employment at the site(s) (outside but within 30 miles of zone boundary) and in the zone to 110% of the existing combined level by April 1 and on average during the first year of exemption.

**Proposed investment in qualified property**

**Anticipated timing**—Enter dates or months/years (non-binding)

Action	Site and building and structures			Machinery and equipment		
	Preparation	Construction*	Placed in service**	Procurement***	Installation	Placed in service**
To commence or begin on						
To be completed on						

\* Including new reconstruction, additions to, or modifications of existing building(s) or structure(s).  
 \*\* This is in the calendar year directly before the very first year of exemption, so on page 1, please indicate the year following as the very first year expected for claiming this exemption.  
 \*\*\*May precede application by up to three months (includes personal property).

**Special issues:**

- Check here for building/structure acquired/leased for which construction, reconstruction, additions, or modifications began prior to this application (attach executed lease or closing documents, and don't take up occupancy until this application is approved).
- Check here if anticipating using **Construction in process** tax exemption for qualified property that is still being constructed/installed and isn't yet placed in service and is located on site as of January 1. If so, file *Application for Construction-in-Process Enterprise Zone Exemption*, 150-310-021, by April 1 with the county assessor's office.

**Qualifying property:** Estimates of cost and details about property are not binding, but in order for property to be exempted, its basic type and any major building/structure needs to be at least represented below.

Type of property		Number of each/item	Estimated value	Check if any item will be leased
Real property	Building or structure to be newly constructed		\$	<input type="checkbox"/>
	New addition to or modification of an existing building or structure		\$	<input type="checkbox"/>
	Heavy or affixed machinery and equipment		\$	<input type="checkbox"/>
Personal property item(s) costing:	\$50,000 or more		\$	<input type="checkbox"/>
	\$1,000 or more (E-commerce zone or used exclusively for production of tangible goods)		\$	<input type="checkbox"/>
<b>Total estimated value of investment</b>			\$	

In addition, describe below (or in an attachment) the overall nature and potential extent of your investment, including preliminary building plans and lists of property items, as appropriate and recommended by zone manager or county assessor (may be kept confidential).

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**Declaration**

I declare under penalties of false swearing [ORS 305.990(4)] that I have examined this document and attachments, and to the best of my knowledge, they are true, correct, and complete. If any information changes, I will notify the zone manager and the county assessor and submit appropriate written amendments. I understand that my business firm will receive the tax exemption for property in the enterprise zone, only if my firm satisfies statutory requirements (ORS Chapter 285C) and complies with all local, Oregon, and federal laws that are applicable to my business.

**Must be signed by an owner, company executive, or authorized representative of the business firm**

Signature <b>X</b> 	Date
Title (if not an owner or executive, attach letter attesting to appropriate contractual authority)	

**Local enterprise zone manager and county assessor must approve this application (with Enterprise Zone Authorization Approval, Form 150-303-082)**



## Optional Checklist

For use in reviewing Enterprise Zone Authorization Application or in conducting Preauthorization Conference.

### Applicant

Is the site inside the current enterprise zone boundary?	Yes	No
Is the project located all on one site?	Yes	No
Application submitted after physical, on-site work began (including site preparation)?	Yes	No
Information about exemption period(s), extended abatement and previous exemption(s) is accurate and understood?	Yes	No
If business seeks extended abatement, is written agreement between business and sponsor still pending?	Yes	No
Commitment to renew authorization, as necessary?	Yes	

### Business Eligibility

Business activities indicated in all relevant ways?	Yes	
Ineligible and eligible operations within common structure?	Yes	N/A
Special case appropriately checked, if applicable?	Yes	N/A

## Employment in the Enterprise Zone

### Employment

Annual average existing employment is computed zone-wide? Yes      No

Expected hiring filled out and consistent with scale of proposed operations; dates make sense; number of new employees is 110% or more of existing level (but not less than one job)? Yes

Job figures relate to permanent, year-round employees working full-time (32+ hours per week) in eligible activities inside zone (**not full-time equivalents**)? Yes      No

### Commitments

Commitments fully checked and understood? Yes

Problematic or unlikely that employment in the zone will increase by 10% or more compared to the existing level with investment? Yes      No

Applicant knows where and how to obtain first source hiring agreement, after authorization but before new hiring begins, and contact agency will be notified? Yes      No

## Employment Outside the Enterprise Zone

Beyond 30 miles of the enterprise zone boundary, the business or commonly controlled entity will reduce employment (of any sort) and transfer operations into the zone? Yes      No

From an Oregon site outside the zone, but within 30 miles of its boundary, the business will transfer eligible employees into the zone? Yes      No

## Proposed Investment in Qualified Property

Likely timing is fully indicated for starting/finishing elements of project which appropriately follow the application's submission?	Yes	
Timeline recognized as only advisory—the exemption period depends on the year when property is actually placed in service, i.e., physically ready for specific commercial purpose?	Yes	
<b>Special Issues</b>		
Applicant informed about which form to file with county assessor no later than April 1 in order to exempt applicable property still in the process of construction/installation on January 1?	Yes	N/A
Parts of investment to be placed in service over two or three successive calendar years (see upper right on page 4 of form)?	Yes	N/A
<b>Qualifying Property</b>		
Application contains sufficient indication and description of each major improvement and any of the four basic property types (new building, structural additions/modification, real property M&E and personal property) that might be expected pursuant to authorization, including what could be placed in service over two or three years?	Yes	No
Specific project description required?	Yes	N/A
Estimates filled in and reasonably reflect at least hard investment costs for indicated property?	Yes	No
Understood that leased property qualifies, provided that lease agreement is for term of exemption; applicant effectively pays the property taxes, and owner/lessor will sign declaration at the end of property schedule with exemption claim?	Yes	N/A
Property pre-dates zone designation/amendment, or it will have been in use or occupancy in the zone for more than a year before first exemption year?	Yes	No

Need to isolate and apportion part of building that will comprise qualified property?	Yes	N/A
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### Declaration

Application is duly endorsed and dated on or before its receipt?	Yes	
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### Special Issues and Future Steps

Crucial to authorize firm before certain point	Yes	N/A
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Applicant and one or more affiliated companies will be grouped together as a single eligible business, e.g., for purposes of combining zone employment, or of a leaseback in which parent-owner is paying taxes?	Yes	N/A
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Business must hold off beginning actual construction or installation of qualified property until boundary change takes effect that would add site to enterprise zone.	Yes	N/A
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The authorized business acknowledges receipt of information about how it must formally file to claim the exemption with the county assessor?	Yes	
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Applicant knows that to mitigate penalty for noncompliance, such as a big employment drop, assessor and zone sponsor must receive notice at the latest by July 1 after the year when failure occurs (owner of leased qualified property also may provide such notice)?	Yes	
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Enterprise Zone  
Pre-Authorization Consultation Summary

Worldwide Structures Property Company, LLC  
July 1, 2020

The pre-authorization checklist was reviewed and is attached to this consultation summary. In attendance were Matthew Klebes and Carrie Pipinich Enterprise Zone Managers, Jill Amery Tax Assessor, and Chuck Nuzum, Doug Kirchofer, Kyle House, and Rick Novak from Worldwide Structures. Worldwide Structures is a foreign limited liability company registered in the State of Delaware.

Worldwide Structures intends to build a facility located at 3855 River Road, The Dalles, OR 97058; tax lot: 2N 13E 28 900. The initial facility will be approximately 35,000 square feet with possible expansions. It will use equipment to modify some building materials, assemble all components of a completed home and some commercial structures, and ship the building to site. There will be examples of products on site along with a sales office.

On June 12, 2020, Worldwide Structures Property Company LLC submitted a completed Oregon Enterprise Zone Authorization Application for an extended abatement of 5 years. The developer anticipates an investment of 4 million dollars and the estimated total number of new employees to be hired for the development is at least 50. This development may also utilize the Opportunity Zone.

Applicant is aware that with the development set for completion in early 2020 the first year of the abatement will be claimed in 2021 and continuing for the next 5 years if requirements are met. Applicant is also aware of the 130% annual *compensation* requirement and has affirmed that they will be able to meet this requirement. Applicant is also aware of the 100% annual *wage* requirement and affirmed that they will be able to meet this requirement.

For the Extended abatement, in years 4 and 5, the applicant is agreeable to the, "Tax Savings and Cash Contribution" table detailed in Resolution No. 17-026 and will submit a cash contribution accordingly. Applicant expressed interest in possibly amending the cash contribution agreement if a community in-kind partnership of comparable value can be established and agreed to by the City of The Dalles and Wasco County.

Authorization Approval will be signed pending the approval of an extended abatement agreement from the City of The Dalles City Council, Port of The Dalles Commission, and Wasco County Board of Commissioners.

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Matthew B. Klebes, Enterprise Zone Manager

WASCO COUNTY JOINT ENTERPRISE ZONE

**EXTENDED ABATEMENT AGREEMENT**

With  
WORLDWIDE STRUCTURES PROPERTY COMPANY, LLC

**WRITTEN AGREEMENT WITH THE SPONSORS OF THE WASCO COUNTY JOINT ENTERPRISE ZONE AND WORLDWIDE STRUCTURES PROPERTY COMPANY, LLC TO EXTEND PROPERTY TAX EXEMPTION TO FIVE (5) CONSECUTIVE YEARS IN TOTAL FOR CAPITAL INVESTMENT AND JOB CREATION.**

The sponsors of the Wasco County Joint Enterprise Zone comprised of the governing bodies of the City of The Dalles, Port of The Dalles, and Wasco County, Oregon, hereinafter the “Zone Sponsors”, and Worldwide Structures Property Company, LLC hereinafter the “Firm” do hereby enter into the Worldwide Structures Property Company, LLC, Extended Abatement Agreement, hereinafter the “Agreement”; which Agreement extends the period of time in which the Firm shall receive an exemption from ad valorem taxes on its proposed investments in qualified property in Wasco County Joint Enterprise Zone contingent on certain special requirements, under ORS 285C.160.

The Zone Sponsors and Firm jointly acknowledge that, subject to the approval of the application for authorization submitted on June 12, 2020, and the satisfaction of other requirements under ORS 285C.050 to 285C.250, the Firm is eligible for three years of complete exemption on its qualified property under ORS 285C.175; that nothing in this Agreement shall modify or infringe on this three-year exemption or the requirements thereof; and that this Agreement becomes null and void if the Firm does not qualify for the three years of the exemption.

The Zone Sponsors extend the Firm’s property tax exemption an additional two (2) years on all property that initially qualifies in the Wasco County Joint Enterprise Zone under ORS 285C.175 in the assessment year beginning immediately after the third year of the standard abatement, and thereby sets a total period of exemption of five (5) consecutive total years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained.

**CONFIRMATION OF STATUTORY PROVISIONS**

In order to receive the additional two (2) years of enterprise zone ad valorem taxes exemption granted herein, the Firm agrees herewith under 285C.160(3)(a)(A that for each year of the entire five-year exemption period, all of the Firm’s new employees shall receive an average level of compensation equal to or greater than 130 percent of the county average annual wage, in accordance with the specific definitions and guidelines in Oregon Administrative Rules (OAR) Chapter 123, Division 674 (123-674-0600), which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized and do not arise from a payroll tax or similar government mandate; and
2. The county average annual wage is set at the time of authorization, except as pursuant to ORS 285C.160(4), according to the Employment and Wages by Industry (QCEW), Oregon Employment Department, 2018 average annual wage by County; the average wage for Wasco County is \$40,678.00, of which 130 percent equals \$52,881.00; and
3. Only employees working at jobs filled for the first time after the application for authorization but by December 31<sup>st</sup> of the first full year of the initial exemption and performed within the current boundaries of the Wasco County Joint Enterprise Zone are counted; and
4. Only full time, year-round and non-temporary employees engaged a majority of their time in the Firm's eligible operations consistent with ORS 285C.135 & 285C.200(3) and (7) are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by the Firm.

Furthermore, in order to receive the additional two (2) years of enterprise zone exemption granted herein, the Firm agrees that all of the Firm's new employees shall receive an average annual wage that is 100% or higher than the current County average annual wage in the fourth and fifth years of the abatement, based on the most recent, final figure at that time.

#### LOCAL ADDITIONAL REQUIREMENTS

For the Firm to receive the additional two (2) years of enterprise zone exemption granted herein, the Zone Sponsors and the Firm agree that the Firm shall do the following, in addition to statutory requirements, as reasonably requested by the Zone Sponsors under ORS 285C.160(3)(a)(B);

*In the fourth and fifth calendar years of the extended abatement period and prior to December 31<sup>st</sup> of those fourth and fifth years, a qualifying firm shall contribute to the Zone Sponsors a cash contribution calculated from the table below, which shall be split equally between the Zone Sponsors. The cash contributions will be used by the Zone Sponsors to support public infrastructure, economic development, and/or public services.*

	Year 4 of Abatement	Year 5 of Abatement
Cash Contribution Owed	50% of tax savings	75% of tax savings

The Zone Sponsors agree to review proposals put forth by the Firm that would provide, “sweat equity” services, products, or other proposals that would provide equivalent value as the cash contribution the Firm would normally pay. The Firm agrees to put forth any such proposal six (6) months before the end of the third exemption year.

The Zone Sponsors reserve the right to reject any such proposals and any such rejection does not exempt the Firm from the cash contribution requirement per the table above as agreed upon.

ACCEPTING FOR THE SPONSORS

City of The Dalles  
Richard Mays, Mayor

\_\_\_\_\_  
Signature Dated, \_\_\_\_\_, 2020

Wasco County Commission  
Scott Hege, Commission Chair

\_\_\_\_\_  
Signature Dated, \_\_\_\_\_, 2020

Port of The Dalles Commission  
Greg Weast, Commission Chair

\_\_\_\_\_  
Signature Dated, \_\_\_\_\_, 2020

ACCEPTING FOR WORLDWIDE STRUCTURES PROPERTY COMPANY, LLC

\_\_\_\_\_, \_\_\_\_\_  
(Name) (Position)

\_\_\_\_\_  
Signature Dated, \_\_\_\_\_, 2020



## MOTION

**SUBJECT:** Enterprise Zone Agreement

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I move to approve the Wasco County Joint Enterprise Zone Extended Abatement Agreement with Worldwide Structures Property Company.



## **AGENDA ITEM**

### **Housing Grant IGA**

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[STAFF MEMO](#)

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[IGA IN SUPPORT OF A CDBG GRANT FOR HOME REPAIR PROGRAM](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT:** Housing Grant IGA

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**TO:** BOARD OF COUNTY COMMISSIONERS

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**FROM:** KATHY CLARK

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**DATE:** JULY 7, 2020

### **BACKGROUND INFORMATION:**

In September, Columbia Cascade Housing will be submitting an application for a Community Development Block Grant to support their Home Repair program in Oregon. The City of The Dalles is willing to step forward as the applicant, but the service area for the project will be all of Wasco and Hood River Counties. One CDBG Home Repair requirement is that Columbia Cascade Housing obtains an Intergovernmental Agreement for each County of service.

**Intergovernmental Agreement In Support Of A  
Community Development Block Grant  
From The 2020 Community Development Block Grant Program  
Administered By the Oregon Business Development Department,  
Infrastructure Finance Authority**

Agreement Title: Sponsorship of Mid-Columbia Home Repair Program

Agreement Date: \_\_\_\_\_

Signatory parties: **Wasco County**

Agreement: The above signatory parties agree to jointly sponsor a housing rehabilitation program provided through a Community Development Block Grant (CDBG), administered by the Oregon Business Development Department, Infrastructure Finance Authority and recognize the City of The Dalles as the lead agency that will be responsible for applying, receiving and administering the CDBG award.

Grant Activity: The purpose of the proposed CDBG is to manage a housing rehabilitation revolving grant fund to provide assistance to low income homeowners to repair their homes.

Constraints: One-hundred percent (100%) of the benefitted owner-occupied household occupants must have incomes below the federal low- and moderate-income limit (80% of the median family income as adjusted by family size).

Only persons who reside within the boundaries of the cities and unincorporated/ nonentitlement county areas of the signatory parties are to receive the housing rehabilitation funding.

Columbia Cascade Housing Corporation will enter into a sub-grant agreement with the lead agency, the City of The Dalles, to manage the housing rehabilitation program.

Counterparts: This agreement may be signed in counterparts and each counterpart will be deemed an original. Copies of all signatures will be provided as part of the grant application and to each signator.

Multiple Parties: In the event that one or more of the signatories identified above decline to sign this agreement, it remains sufficient for all other signatories to receive the benefits of the agreement.

So Agreed:

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Scott Hege, County Commission Chair



## MOTION

**SUBJECT: Housing Grant IGA**

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I move to approve the Intergovernmental Agreement in Support of a Community Development Block Grant sponsoring the Mid-Columbia Home Repair Program.



## AGENDA ITEM

### DEQ Corrective Plan

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[CONTAMINATION REDUCTION EDUCATION PLAN](#)

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[DEQ RESPONSE TO WASCO WATERSHED PLAN](#)

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[DEQ CORRECTIVE PLAN - REVISED](#)

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[MOTION LANGUAGE](#)

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# Recycling Composition Study with Community-Wide Education

Contamination reduction sample implementation plan 2



**Materials Management**

700 NE Multnomah  
Portland, OR 97232  
Phone: 503-229-5696  
800-452-4011  
Fax: 503-229-6762  
Contact: Brian Stafki  
[www.oregon.gov/DEQ](http://www.oregon.gov/DEQ)

*DEQ is a leader in restoring,  
maintaining and enhancing  
the quality of Oregon's air,  
land and water.*



State of Oregon  
Department of  
Environmental  
Quality

## Contamination Reduction Education Plan

A local jurisdiction that chooses to implement the expanded education and promotion program element — as described in OAR 340-090-0040(3)(c) — is required to complete and submit a Contamination Reduction Education Plan. This fill-in-the-blank form is provided as guidance for what is required for submitting a plan. Please use the extra space provided to share more details. Plans can be submitted in other formats as long as the format follows what is required under OAR 340-090-0041.

**Complete this form to describe how the local government will meet this requirement.**

**Jurisdiction:**

**Contact name:**

**Telephone:**

**Address:**

**Email:**

### *Stakeholder engagement*

Local governments, garbage and recycling collection companies and materials recovery facilities are encouraged to discuss a plan to assess and reduce contamination before submitting this plan to DEQ including problem contaminants, impact on the collection system, costs associated and potential impacts on rate-payers. Check the boxes below to confirm you are working with your stakeholders on developing your plan.

**Stakeholders engaged:**

- |   |  |
|---|--|
| <input type="checkbox"/> Local government                           | <input type="checkbox"/> Materials recovery facility |
| <input type="checkbox"/> Garbage and recycling collection companies | <input type="checkbox"/> Other — please describe:    |

**List of garbage and recycling collection companies and the communities they service:**

**Materials recovery facility operators:**

### *Contamination assessment*

Assessment of contamination in curbside or at recycling depots (when there is no curbside program) must be completed at least once at the beginning of establishing a program. Assessment is recommended whenever the acceptable recycling program materials or infrastructure changes or every five years. Contaminants are items in a recycling stream that are not accepted in that stream such as glass in the commingled stream. Check all boxes that apply and provide additional descriptions as necessary. When there are multiple methods used by different collection companies, check more than one box.

**Assessment method:**

- Survey transfer station or material recovery facility operator:
  - Survey questions attached to plan
  - Transfer station or MRF operator name and location:

- When assessment will be conducted:
- Community or collection company assessment will be applied to:
  
- Use results of a recent recycling composition study that applies to the type of program being compared to:
  - Recycling composition study used:
  - Recycling program studied was same as jurisdiction's program
  - When assessment was conducted:
  - Community or collection company assessment will be applied to:
  
- Spot materials using onboard recycling truck cameras:
  - Percentage of trucks that have onboard cameras:
  - Describe how drivers will spot and report contamination:
  - When assessment will be conducted:
  - Community or collection company assessment will be applied to:
  
- Survey the top of curbside recycling roll carts or recycling depot:
  - Percent of containers to inspect:
  - When assessment will be conducted:
  - Community or collection company assessment will be applied to:
  
- Other — please describe:
  
- Community or collection company assessment will be applied to:

***Contamination reduction education***

Education to reduce contamination must be completed each year. Check all boxes that apply and provide additional descriptions as necessary. When there are multiple methods used by different collection companies, check more than one box.

- Draft educational materials or outlines attached to plan (*required*)

**Focus contaminants:**

- Not known yet
- List of top contaminants (at least three):

**Educational activities:**

- Contact customers with contaminated roll carts through a direct mailer or their invoice:
  - When education will be conducted:
  - Community or collection company customers education will be applied to:

- Mark contaminated recycling roll carts with tags or hangers:
  - When education will be conducted:
  - Community or collection company customers education will be applied to:
  
- Share community-wide messaging through multiple channels that reach most customers such as advertising, media articles, newsletters, post card mailers, social media or similar.
  - Channels to use (*at least two*):
  
  - When education will be conducted:
  - Community or collection company customers education will be applied to:
  
- Inform recycling depot customers about contamination and improve signage — please describe:
  - When education will be conducted:
  - Community or collection company customers education will be applied to:
  
- Other — please describe:

**Educational content:**

- Provide education on how to recycle or dispose of contaminants properly (*required for each*)
- Description of remaining content:

**Content formats:**

- |  |   |
|--|---|
| <input type="checkbox"/> Advertising                         | <input type="checkbox"/> Media article            |
| <input type="checkbox"/> Billboard                           | <input type="checkbox"/> Newsletter               |
| <input type="checkbox"/> Brochure or flier                   | <input type="checkbox"/> Recycling depot signage  |
| <input type="checkbox"/> Cart tag or hanger                  | <input type="checkbox"/> Social media post        |
| <input type="checkbox"/> Invoice or bill insert              | <input type="checkbox"/> Webpage                  |
| <input type="checkbox"/> Mailer — post card, letter or other | <input type="checkbox"/> Other — please describe: |

**Additional information:**



Remember, plastic bags don't belong in your recycling roll cart.

## Items with stretchy plastic packaging



Take clean and dry plastic bags, stretchy plastic packaging and wraps to a grocery store or a drop-off recycling center near you. *Don't include candy wrappers, chip bags, six-pack rings, degradable bags or frozen food bags.*

### Find a location:

[www.WashingtonCountyRecycles.com/WhatToRecycleWhere](http://www.WashingtonCountyRecycles.com/WhatToRecycleWhere)



**WASHINGTON COUNTY**  
**OREGON**

Solid Waste & Recycling Program



Washington County

@WashcoOregon

Follow



Plastic bags harm recycling facilities when put in recycling roll carts. Recycle bags and film plastic at participating grocers. Learn more at [www.Washing...](http://www.Washing...)



RETWEET

1

LIKES

2



5:58 PM - 12 Feb 2017



Retweet 1

Like 2

# Common Contamination at the Curb:

## *It can't go in the cart, so where should it go?*

Provided by your Recycling Block Captain, Spring/Summer 2014

Contamination at the curb? What's the big deal? **Recycling works best when done properly.** Let's all do our part to keep the recycle stream free of contamination to ensure an efficient recycling system. Check out the list of common contaminants below and how to dispose of them appropriately.

Contaminant	Why not at the curb?	Where should it go?
 <b>Napkins &amp; paper towels</b>	Paper can be recycled only so many times. Paper fiber gets shorter each time it's recycled; by the time it becomes towel or tissue, the fiber is short, making this the end of life phase in the recycling process.	Put in your home compost system or mixed organics (a.k.a. yard debris) cart (exception: please no bathroom paper towels in your cart). Obtain a cart or backyard bin from Republic Services at no additional charge.
 <b>Pet food bags</b>	Lined with plastic. Nearly impossible to separate the plastic from paper fiber for recycling.	Place in your trash cart.
 <b>Plastic bags</b>	Clog machinery at sorting facility. Therefore it needs to be collected separately.	The following stores have bins for recycling plastic bags: Fred Meyer on NW Kings, Grocery Outlet on NW 9th, Market of Choice on NW Circle, Safeway stores on NE Circle, SW 3rd & SW Philomath Blvd., WinCo on NW Kings.
 <b>Plastic clamshells</b>	No market for this low grade plastic (all clamshells regardless of # on bottom). End of life phase.	Place in your trash cart.
 <b>Styrofoam</b>	Breaks into tiny pieces when compacted in recycle truck. No local recycling facility; uneconomical to transport.	Styrofoam that has touched food (cups, plates, egg cartons, etc.) must go in trash. Packaging Styrofoam can be recycled for a small fee at First Alternative Co-op's Community Recycling Center (1007 SE 3rd St.; 541-753-3115).
 <b>Prescription bottles</b>	No markets currently exist for amber-colored plastic.	Either place in your trash cart or ask your pharmacy if they refill bottles.
 <b>Clothing</b>	Clothing and fabric are not part of the curbside recycling program.	The Corvallis-Area ReUse Directory ( <a href="http://tiny.cc/reusedirectory">http://tiny.cc/reusedirectory</a> ) lists clothing donation sites. Clothing only suitable for rags (if clean) can be given to Goodwill or in labeled Gaia Movement green collection boxes around town (e.g. Clayton's Auto Repair, Auto Tech, Self Service Laundry, Corvallis Battery, etc.).
 <b>Food residue</b>	Food residue inside containers contaminates commingled recycling (e.g. yogurt spilling onto paper) and leads to mold and germs. Always rinse or wipe out containers so no food will spill onto other recyclable materials in the cart.	Rinse and recycle to remove food residue. If rinsing is not possible, hold onto the container until it can be rinsed and then recycle.



# COMINGLE

Put all of these in the same container . . .

- Newspapers, magazines, catalogs, junk mail, phone books
- Office paper, colored paper, note pads, letters, paper bags
- Shredded paper in a paper bag (less mess)
- Boxes, such as tissue, shoe, cookie, cereal, and cracker style boxes (liner removed)
- Cardboard tubes
- Plastic bottles with a neck (rinsed) .... like beverages, milk jugs, shampoo, detergent, cleaners (**lids removed**)
- Gable-top cartons (such as milk cartons)
- Aseptic cartons (such as soups, soy milk and juice boxes)
- Plastic tubs 6 oz. to 5 gallons in size (cleaned) . . .like dairy products, cat litter, detergent. (**lids removed**)
- Plant containers 4 inches and larger (cleaned)
- Aluminum and tin cans (rinsed)
- Clean aluminum foil
- Empty aerosol cans (plastic caps removed)



# New Changes

- **Lids OFF!** Please remember to remove lids from all plastic containers
- **Gable top milk/juice containers ACCEPTED**
- **Aseptics shelf-stable cartons ACCEPTED**

# SEPARATE

Keep these items separate . . .

- Glass bottles and jars (rinse, put metal lids in blue bin). Put in separate bucket or container
- Corrugated cardboard boxes (Flattened). Put these next to or underneath your blue bins. No larger than 3' x 3' square
- Motor oil (put in clear gallon milk jug with a lid and place next to your recycling).



## BUT WHAT ABOUT . . .

- Plastic shopping bags and bread sacks do not go in your blue bins. Please take them back to the grocery store for recycling.
- Make compost at home. Place fruit and vegetable scraps, paper towels and napkins, lawn clippings and leaves in a compost bin, where they will break down. After 6 weeks to 5 months, you'll have some nice compost to feed your garden and flowers. For more composting information, go to [www.tricountyrecycle.com](http://www.tricountyrecycle.com)



# NO!

Not currently accepted in your recycling (subject to change)

Clear "clamshell" containers



Microwave plastic trays, frozen food boxes-wax coated



Plastic bags, bubble wrap, Styrofoam

# CONTAMINATION

Recycling done right . . .



Do Not Bag Recyclables and No Garbage



No Food or Liquid (empty all containers)



No Plastic Bags (return to retail)



No Clothing or Linens (drop-off only)



No Tangles (no hoses, wires, chains or electronics)



No Big Items (wood, plastic, furniture or metals)

**NO PLASTIC BAGS IN THE CART**

# DO NOT BAG Recyclables

Collecting recyclables in a bag? Empty the contents into the cart.

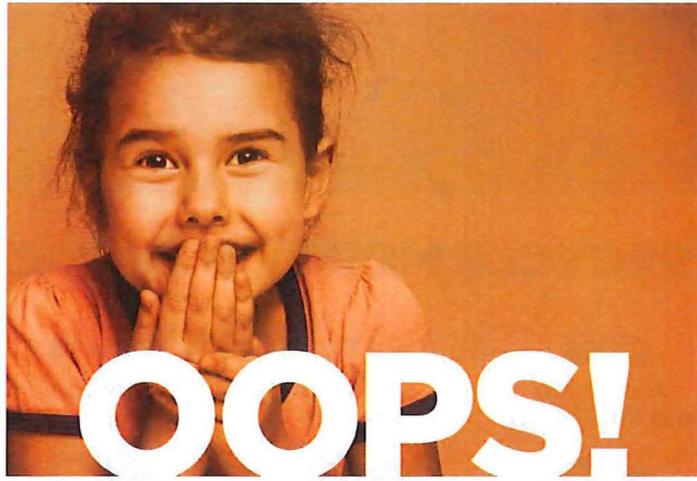


**Return plastic bags to retailers.**

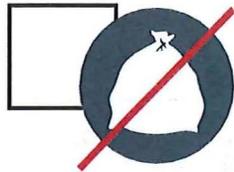
City Department Name

**123.456.7890**

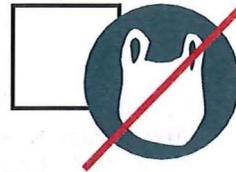
**[www.SampleUrl.org](http://www.SampleUrl.org)**



**PLEASE LEAVE THESE ITEMS OUT!**



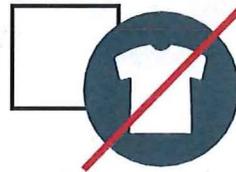
Do Not Bag Recyclables  
and no garbage



No Plastic Bags  
(return to retail)



No Food or Liquid  
(empty all containers)



No Clothing  
or Linens  
(drop-off only)



No Tangles,  
(no hoses, wires, chains, or  
electronics)



No Big Items  
(wood, plastic,  
furniture, or metal)

NEXT TIME WE WON'T  
YOUR CART IF WE

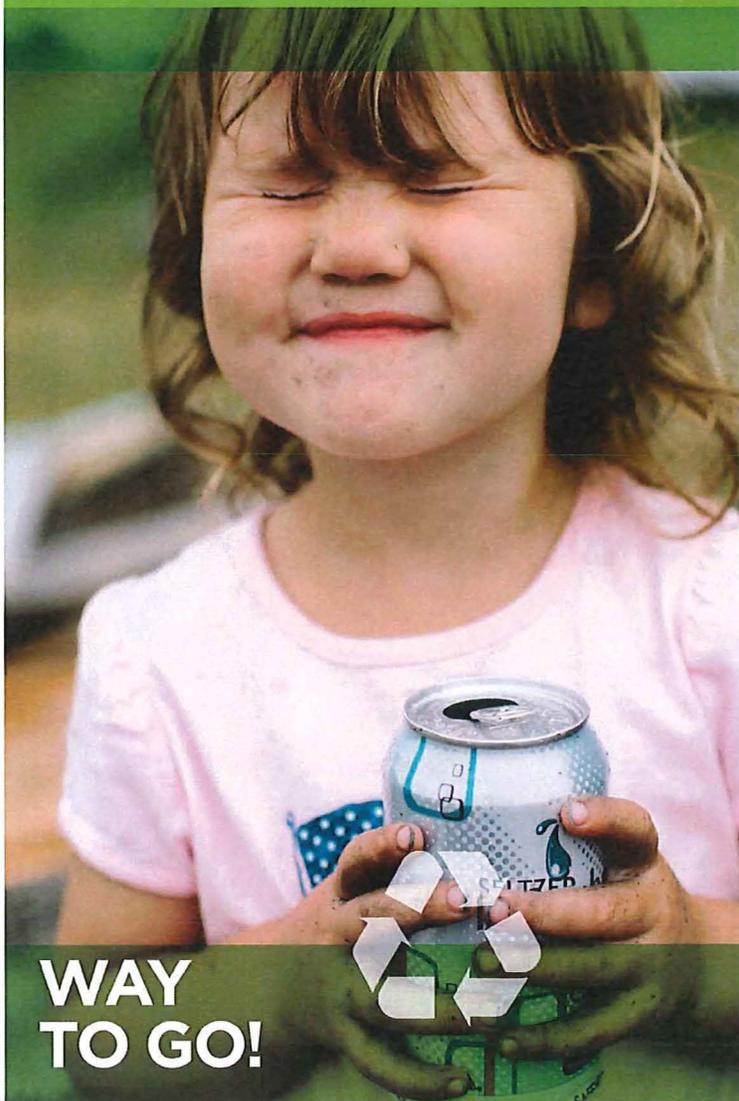
**Sample  
CALL: 123**

**YOU ARE A  
RECYCLING  
ROCK STAR!**

**SHINE  
ON.**

We have noticed that you are recycling the right things and leaving out the stuff that belongs somewhere else.

Keep up the great work!



**WAY  
TO GO!**



# Oregon

Kate Brown, Governor

Department of Environmental Quality  
Eastern Region Bend Office  
475 NE Bellevue Drive, Suite 110  
Bend, OR 97701  
(541) 388-6146  
FAX (541) 388-8283  
TTY 711

July 8, 2020

Julie Krueger  
The Dalles City Manager  
313 Court St  
The Dalles, OR 97058

Wasco County Commissioners  
511 Washington St., #302  
The Dalles, OR 97058

RE: RE: Warning Letter with Opportunity to Correct  
WL - 2020-WLOTC-5461 (City of The Dalles)  
2020-WLOTC-5462 (Wasco County)  
2018 & 2019 Opportunity to Recycle  
City of The Dalles & Wasco County  
Wasco County

Dear Julie Kreuger and Commissioners Hege, Kramer, and Schwartz:

DEQ would like to thank the City of The Dalles, Wasco County and the Solid Waste Advisory Committee on the efforts thus far to come back into compliance with Oregon's "Opportunity to Recycle" laws. However, DEQ did not receive a written, detailed plan by the June 30, 2020 deadline that describes how the City and County will regain compliance. Although DEQ queried about the document and received a written response from David Skakel on July 2, that document lacked the level of detail that DEQ expected.

DEQ recognizes progress has been made and requests that you submit a detailed, written plan for the City and County by July 15, 2020. The plan should include the following elements:

- A description of each of the program elements chosen to be implemented, (please do not just list the element letters);
- A start date for when each recycling program element will be implemented and when co-mingled recyclable materials will be re-directed to the MRF;
- A list of any changes to the materials to be collected; and
- Signatures by the City of The Dalles and Wasco County

DEQ commends your efforts to provide recycling services to the City of Mosier residents, however, DEQ expects recycling services will resume in the City of The Dalles and Wasco County regardless of whether the City of Mosier adopts the surcharge recommended by the Solid Waste Advisory Committee.

DEQ will continue to offer assistance in your compliance efforts. Should you have any questions about the content of this letter, please feel free to contact me in writing at [gordon.laurie@deq.state.or.us](mailto:gordon.laurie@deq.state.or.us) or by phone at 541-633-2029.

Sincerely,

A handwritten signature in blue ink that reads "Laurie Gordon". The signature is written in a cursive style.

Laurie Gordon  
Materials Management  
DEQ Eastern Region

Cc: Ron Doughten, DEQ The Dalles ([doughten.ron@deq.state.or.us](mailto:doughten.ron@deq.state.or.us))  
Cathie Rhoades, DEQ Salem ([rhoades.cathie@deq.state.or.us](mailto:rhoades.cathie@deq.state.or.us))  
Richard Mays, Mayor of City of The Dalles ([rmays@ci.the-dalles.or.us](mailto:rmays@ci.the-dalles.or.us))  
David Skakel, Tri-County Hazardous Waste ([davids@co.wasco.or.us](mailto:davids@co.wasco.or.us))  
Tyler Stone, Wasco County ([tylers@co.wasco.or.us](mailto:tylers@co.wasco.or.us))  
Jim Winterbottom, Waste Connections ([jimmie.winterbottom@wasteconnections.com](mailto:jimmie.winterbottom@wasteconnections.com))  
Sarah Wheeler, DEQ Office of Compliance and Enforcement ([wheeler.sarah@deq.state.or.us](mailto:wheeler.sarah@deq.state.or.us))

To: Laurie Gordon  
Oregon Department of Environmental Quality  
Materials Management Specialist

7/15/2020

From: Wasco County and City of The Dalles

Regarding: Warning Letter with Opportunity to Correct

In reply to DEQ's letter dated July 8, 2020, here is the revised Corrective Action Plan for the Wasco Wasteshed. On June 17<sup>th</sup>, 2020 The Wasco County Board of Commissioners did approve a 2.16% recycling surcharge and recycling menu changes herein described. One July 8<sup>th</sup> 2020, the City of Mosier did the same. On June 13<sup>th</sup> 2020, the City of Dalles will consider these same recommendations. Once the City of The Dalles approves those surcharge and recycling changes, the three interdependent resolutions (of Wasco County, City of The Dalles, and the City of Mosier) will go into effect, and resumption of collected commingled recyclables to the MRF will occur by June 20<sup>th</sup>, but effectively as soon as the next weekly curbside collection of recyclables occurs (or bi-weekly in the case of Mosier).

Here is a list of changes to the materials to be collected:

1. Commingled recycling: Stop accepting gable tops (paper milk cartons) and aseptics (shelf-stable juice cartons), and shredded paper.
2. Commingled recycling: Stop accepting all plastics, except for #1 and #2 plastic bottles.
3. Curbside recycling: Stop accepting scrap metals at curbside.

Here is a description of each local government recycling program element which the Wasco Wasteshed has chosen in order to retain compliance with OAR 340-090-0040-(3):

**a)  Residential Recycling Containers**

Deliver to each residential collection service customer at least one durable recycling container.

Already implemented.

**b)  Weekly Same-Day-As Garbage Residential Curbside Collection**

Provide on-route collection at least once each week of source separated recyclable materials, excluding yard debris, to residential collection service customers provided on the same day that solid waste is collected from each customer.

Weekly same-day-as garbage residential curbside collection of source-separated recyclable materials is already implemented within the City of The Dalles and urban growth area of Wasco County. However, this Plan includes two essential changes, as follows:

- Collected commingled recyclables will no longer go to the Wasco Landfill. Rather, commingle will be transported to MRF's in the Portland/Vancouver area.
- Paper: Gable tops and aseptics will no longer be accepted in commingle.
- Paper: shredded paper will not be accepted in commingle.
- Plastic: Only #1 and # 2 bottles will be accepted in commingle.
- Scrap metal will no longer be accepted curbside. Scrap metal will continue to be accepted at The Dalles Disposal's recycling depot.

c)  **Expanded Education and Promotion (including a contamination reduction education plan-CREP)**

Provide a recycling education and promotion program that is expanded from the minimum requirements described in the General Requirements [OAR 340-090-0030\(3\)](#) (include examples and documentation of all education and promotional activities. Please provide documentation). At a minimum this program must include:

- Informing all solid waste generators how to and the benefits of waste prevention, reuse, recycling, and composting.
- Distributing an information packet to all new residential and commercial collection service customers;
- Providing information to all existing residential and commercial collection service customers four times a calendar year; *This information shall include: materials collected, collection schedule, material preparation instructions and why recycling is important and the benefits and "how tos" of preventing waste, reusing, recycling and composting;*
- Targeting at least one community or media event yearly to promote waste prevention, reuse, recycling and composting. *Not every event needs to promote all of those activities;*
- Using a variety of materials and media formats to disseminate the information in the expanded program in order to reach the maximum number of collection service customers and residential and commercial generators of solid waste. *For example, a web site address or a link to an advertisement on television;*
- DEQ approved Contamination Reduction Education Plan.

All aspects of element C are ongoing, including the DEQ-approved Contamination Reduction Education Plan for the City of The Dalles).

e)  **Residential Yard Debris Collection and Home Composting**

Establish and implement an effective residential yard debris program for the collection and composting of residential yard debris. The program shall include:

- Promotion of home composting; and
- At least monthly on-route collection of yard debris from residences; or
- A system of residential yard debris collection depots, for the production of compost or other marketable products, located such that there is at least one conveniently located depot for every 25,000 population and open to the public at least once a week.

Already implemented. Ongoing.

**f)  Commercial and Institutional Recycling**

Establish and implement regular, on-site collection of source separated principal recyclable materials from commercial entities.

- Shall provide to commercial entities that employ 10 or more persons and occupy 1,000 square feet or more in a single location.
- Shall include an education and promotion program.
- Should provide other elements including but not limited to:
  - Provision of waste assessments to businesses;
  - Provision of recycling receptacles to businesses at no or low cost;
  - Waste prevention and recycling recognition programs.

Already implemented. Ongoing.

**i)  Commercial and Institutional Composting**

Establish and promote an on-going system to collect food waste and other compostables from commercial and institutional entities that generate large amounts of such wastes. Any composting facility to which collected compostable material is taken shall comply with DEQ composting facility rules.

- Before diverting edible foods to be composted, a local government should consider how to encourage making them available to charity for human consumption or to farmers for animal feed.

Already implemented. Ongoing.

Signatures:

Wasco County

City of The Dalles



## MOTION

**SUBJECT:** DEQ Corrective Plan

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I move to approve the Revised Corrective Action Plan for the Wasco Watershed.



## AGENDA ITEM

### Executive Session

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[PURSUANT TO ORS 192.660\(2\)\(H\) CONFERRING WITH LEGAL COUNSEL](#)

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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